



# Santee School District

**SCHOOLS:**

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative  
Success Program

**BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
May 3, 2022**

**District Mission**

*Providing an extraordinary education in an inspiring environment with caring people*

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| <b>A.</b> | <b>OPENING PROCEDURES – 6:00 p.m.</b> | 5 |
|           | 1. Call to Order and Welcome          |   |
|           | 2. District Mission                   |   |
|           | 3. Pledge of Allegiance               |   |
|           | 4. Approval of Agenda                 |   |

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|           | 3. Spotlight on Education: Special Student Recognition | 12 |

*The Board will take a short break for a reception to honor the participating students.*

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| <b>C.</b> | <b>PUBLIC COMMUNICATION</b>   | 13 |
|           | <i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.</i> |    |

- |           |  |    |
|-----------|--|----|
| <b>D.</b> | <b>CONSENT ITEMS</b>   | 14 |
|           | <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> |    |

**Superintendent**

- |             |   |    |
|-------------|---|----|
| <b>1.1.</b> | <b><u>Approval of Minutes</u></b>   | 15 |
|             | It is recommended that the Board of Education approve meeting minutes with any necessary modifications. |    |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan  
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

**Business Services**

- 2.1. **Approval/Ratification of Travel Requests** 30  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 32  
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of March 2022.
- 2.3. **Adoption of Resolution No. 2122-16 Requesting Temporary Transfer of Funds** 37  
It is recommended that the Board of Education adopt Resolution No. 2122-16 requesting temporary transfer of funds for the 2022-23 school year.
- 2.4. **Approval of Interdistrict Attendance Agreements** 40  
It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed in the item.
- 2.5. **Adoption of Resolutions Authorizing Specific Designated Agents** 42  
It is recommended that the Board of Education adopt the resolutions designating authorized agents to receive mail and pick up warrants at the County Office of Education, sign payroll payment orders, releasing credential held warrants to employees, sign school orders (commercial warrants), and authorizing the replacement of warrants.
- 2.6. **Approval/Ratification of General Services Agreements** 47  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.7. **Approval of Agreement with Ninyo & Moore for Testing and Inspection Services for Carlton Oaks Asphalt Replacement Project** 48  
It is recommend that the Board of Education approve the agreement with Ninyo & Moore to provide testing and inspection services for the Carlton Oaks Asphalt Replacement Project.
- 2.8. **Approval of Agreement with Azuma Tech Systems to Conduct Annual Fire Alarm System Testing and Inspection** 55  
It is recommended that the Board of Education approve the agreement with Azuma Tech Systems to conduct annual fire alarm testing and inspection at all District facilities.

**Human Resource/Pupil Services**

- 3.1. **Personnel, Regular** 58  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. **Approval of Recommendation of Classified Non-Management Reclassification** 60  
It is recommended that the Board of Education approve the reclassification of the YALE Clerk Typist II to A Secretary I effective July 1, 2022.
- 3.3. **Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds** 61  
It is recommended that the Board of Education approve the reinvestment plan for use of LEA Medi-Cal funds.
- 3.4. **Approval of Short-Term Positions** 63  
It is recommended that the Board of Education approve the short-term positions.

<b>E.</b>	<b>DISCUSSION AND/OR ACTION ITEMS</b>	67
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	<b>Superintendent</b>	
1.1.	<b><u>Parents/Visitors on School Campuses</u></b>	68
	It is recommended that the Board of Education approve the encouragement of visitors on campus for outdoor events and learning opportunities and wait for the implementation of volunteers in the classrooms until Fall 2022.	
	<b>Business Services</b>	
2.1.	<b><u>Approval of Monthly Financial Report</u></b>	69
	It is recommended that the Board approve the Monthly Financial Report for March 2022.	
	<b>Educational Services</b>	
3.1.	<b><u>Adoption of OpenSciEd Instructional Materials for Students in Grades 6-8</u></b>	72
	It is recommended that the Board of Education adopt OpenSciEd instructional materials for students in grades 6-8.	
	<b>Human Resource/Pupil Services</b>	
4.1.	<b><u>Screening to Care Initiative</u></b>	74
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
<b>F.</b>	<b>BOARD POLICIES AND BYLAWS</b>	76
1.1.	<b><u>Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u></b>	77
	<ul style="list-style-type: none"><li><b>BP 3350 – Travel Expenses</b></li></ul>	
	Revised Board Policies/Administrative Regulations is being presented for a Second Reading, and adoption.	

<b>G.</b>	<b>EMPLOYEE ASSOCIATION COMMUNICATION</b>	81
<b>H.</b>	<b>ORGANIZATIONAL BUSINESS</b>	81
<b>I.</b>	<b>BOARD COMMUNICATION</b>	81
<b>J.</b>	<b>CLOSED SESSION</b>	81
1.	<b><u>Conference with Labor Negotiator</u></b> (Gov't. Code § 54957.6) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> Tim Larson, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
2.	<b><u>Public Employee Performance Evaluation</u></b> (Gov't. Code § 54957) <i>Superintendent</i>	
<b>K.</b>	<b>RECONVENE TO PUBLIC SESSION</b>	81
<b>L.</b>	<b>ADJOURNMENT</b>	81

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on May 17, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

**ITEM A. OPENING PROCEDURES – 6:00 P.M.**

1. Call to Order and Welcome
2. District Mission
  - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the May 3, 2022, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. SSD Proud Moments
2. Superintendent's Report
  - 2.1. Developer Fees and Collection Report
  - 2.2. Use of Facilities Report
  - 2.3. Enrollment Report
  - 2.4. Claim Against the District
3. Spotlight on Education: Special Student Recognition

**DEVELOPER FEES COLLECTION REPORT**

**2021-22**

**CUMULATIVE THROUGH MAY 3, 2022**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020  
 Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
 Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X	313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X	8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X	10963 Columbus St	09/07/21	1,312	\$4,434.95	HC
X		8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X	8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X	401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X	313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
X		8701 Cuyamaca St	11/22/21	969	\$397.29	PA
	X	9223 Dalehurst Rd	11/24/21	715	\$2,416.70	SC
	X	1341 Clove St	12/02/21	510	\$1,723.80	PD
	X	10653 Holborn Ct.	12/03/21	749	\$2,531.62	HC
	X	10723 Valor Pl	12/21/21	522	\$1,764.36	HC
	X	8657 Rumson Dr	01/10/22	869	\$2,599.22	CO
	X	11305 Canyon Park Dr.	01/13/22	1,000	\$3,380.00	PD
	X	9369 Prospect Ave	01/14/22	1,000	\$3,380.00	PA
	X	9756 Domer Rd	01/25/22	623	\$2,105.74	SC
	X	11537 Woodside Terrace	01/26/22	1,924	\$6,503.12	PD
	X	10009 Beck Dr	01/31/22	568	\$1,919.84	RS
X		9310 Dalehurst Rd	02/15/22	2,500	\$1,025.00	SC
	X	303, 307, 311 Lagoon Way	02/16/22	6,238	\$21,084.44	RS
	X	312, 316, 320, 324, 328 Lagoon Way & 313, 317, 321, 325, 329 Waverunner Ct	02/16/22	20,388	\$68,911.44	RS
	X	1251 1/2 Bates Ln Adu	03/21/22	1,200	\$4,056.00	PD
	X	9388 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9372 Painted Trails Way	03/21/22	2,226	\$7,523.88	HC
	X	9356 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
	X	9340 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9324 Painted Trails Way	3/21/2022	2,226	\$7,523.88	HC
	X	9308 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9335 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
<b>TOTAL PAGE 1</b>					<b>\$444,556.27</b>	

- \*Additional square footage (total is over 500 square feet)
- \*\* Fee Exempt - Senior / Elder Care Facility
- \*\*\* Fee Exempt - Less than 500 square feet
- \*\*\*\* Fee Exempt - Religious Facility





**Requests for Use of Facilities**

<i>Fiscal Year:</i>		<i>Report For:</i>									
2021-2022		May 3, 2022									
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees
Cajon Park	PTSA	Grass Field	4/22/2022	4/22/2022	Friday	2:00 PM	9:30 PM	1			
Pepper Drive	PTA	Lower Field	4/22/2022	4/22/2022	Friday	6:00 PM	9:00 PM	1			

**Santee School District  
ENROLLMENT REPORT  
4/29/2022  
Month 10 Week 2  
School Week 37**

SCHOOL	REGULAR ED													SPECIAL ED								Total All											
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/29/22	04/30/21	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/29/22	04/30/21	# Diff	% Diff	04/29/22	04/22/22	# Diff	
Cajon Park		8	74	70	83	87	95	103	100	94	113	827	889	-62	-7.0%	9	6	6	6	6	11	6	9	6		65	68	-3	-4.4%	892	891	1	
Carlton Hills	21	24	47	59	49	53	58	56	60	73	70	570	648	-78	-12.0%	9	8	4	8	5	4	3	2	4		47	32	15	46.9%	617	616	1	
Carlton Oaks			86	78	71	84	80	83	100	85	88	755	785	-30	-3.8%	7	6	7	7	12	7	10	8	5		69	72	-3	-4.2%	824	824	0	
Chet F. Harritt	22	12	60	65	69	70	69	52	77	47	46	589	599	-10	-1.7%	0	0	0	0	0	8	5	7	3		23	14	9	0.0%	612	613	-1	
Hill Creek	22	22	70	79	78	77	80	68	58	53	58	665	729	-64	-8.8%	1	5	4	6	6	6	0	0	0	0		28	26	2	7.7%	693	691	2
Pepper Drive	23		58	71	63	84	89	95	85	83	124	775	795	-20	-2.5%	0	0	0	0	0	0	0	0	0	0		0	10	-10	-100.0%	775	773	2
Pride Academy	23		72	77	79	44	49	69	64	55	52	584	523	61	11.7%	0	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	584	584	0
Rio Seco			96	95	87	83	97	113	89	114	104	878	877	1	0.1%	7	10	9	4	6	10	9	8	6		69	46	23	50.0%	947	945	2	
Sycamore Canyon	20		47	55	58	39	53	38	26	0	0	336	344	-8	-2.3%	1	0	0	0	0	0	0	0	0		1	9	-8	0.0%	337	338	-1	
<b>SUBTOTAL</b>	<b>88</b>	<b>109</b>	<b>610</b>	<b>649</b>	<b>637</b>	<b>621</b>	<b>670</b>	<b>677</b>	<b>659</b>	<b>604</b>	<b>655</b>	<b>5979</b>	<b>6189</b>	<b>-210</b>	<b>-3.4%</b>	<b>1</b>	<b>38</b>	<b>34</b>	<b>32</b>	<b>31</b>	<b>35</b>	<b>40</b>	<b>33</b>	<b>34</b>	<b>24</b>	<b>302</b>	<b>277</b>	<b>25</b>	<b>9.0%</b>	<b>6281</b>	<b>6,275</b>	<b>6</b>	
Alternative School		1	7	5	6	6	8	2	7	3	4	49	27	22	81.5%												1	1			50	50	0
Santee Success												3	6	-3	-50.0%												0	0	0	0.0%	3	5	-2
NPS												0	0			0	0	1	0	1	1	2	2	6		13	13	0	0.0%	13	14	-1	
<b>SUBTOTAL</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>2</b>	<b>7</b>	<b>3</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>52</b>	<b>33</b>	<b>19</b>	<b>57.6%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>14</b>	<b>13</b>	<b>1</b>	<b>7.7%</b>	<b>66</b>	<b>69</b>	<b>-3</b>	
<b>TOTAL</b>	<b>88</b>	<b>109</b>	<b>617</b>	<b>654</b>	<b>643</b>	<b>627</b>	<b>678</b>	<b>679</b>	<b>666</b>	<b>607</b>	<b>662</b>	<b>6031</b>	<b>6,222</b>	<b>-191</b>	<b>-3.1%</b>	<b>1</b>	<b>38</b>	<b>34</b>	<b>33</b>	<b>31</b>	<b>36</b>	<b>41</b>	<b>35</b>	<b>36</b>	<b>31</b>	<b>316</b>	<b>290</b>	<b>26</b>	<b>9.0%</b>	<b>6347</b>	<b>6344</b>	<b>3</b>	

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	892
Carlton Hills	0	3	620
Carlton Oaks	0	0	824
Chet F Harritt	0	1	613
Hill Creek	0	2	695
Pepper Dr	0	1	776
Pride Academy	0	0	584
Rio Seco	0	0	947
Sycamore Canyon	111	0	448
<b>Total PK/EAK</b>	<b>111</b>	<b>7</b>	<b>118</b>

<b>Total Enrollment Including PK</b>
<b>6465</b>

## CLAIMS AGAINST THE DISTRICT

The following claim was received by Business Services and was settled by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Chet F. Harritt School	March 16, 2022	Property Damage

Prepared by Dr. Stephanie Pierce  
May 3, 2022

**BACKGROUND:**

Tonight the Board of Education would like to honor a number of outstanding students in the Santee School District. Each school's teaching and administrative staff has selected these students to be acknowledged for their accomplishments. We are proud to recognize them for the excellent effort they have demonstrated this school year and the wonderful role models they have been to others.

**Carly Cox**  
Cajon Park

**Danica Caballero**  
Carlton Hills

**Rafael Martinez**  
Carlton Oaks

**Benjamin De Koning**  
Chet F. Harritt

**Nicholas Guedea**  
Hill Creek

**Kailani Gonzaga**  
Pepper Drive

**Devin Finch**  
PRIDE Academy

**Israel Barrientos**  
Rio Seco

**Makenzie Henderson**  
Sycamore Canyon

## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.*

Agenda Item C.

## **Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.*

Agenda Item D.

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
May 3, 2022

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- April 19, 2022, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item D.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

April 19, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Levens-Craig called the meeting to order at 6:02 p.m.

Members present:

Elana Levens-Craig, President  
Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

John Tofflemire, Retired Assistant Superintendent of Human Resources/Pupil Services, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

President Levens-Craig presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. SSD Proud Moments**

President Levens-Craig shared the following slide for those in attendance and read the following highlights from Pepper Drive School, provided by Principal Summer Locke, and thanked Ms. Locke for attending the meeting.





**STEAM After-School Club**

*There are anywhere from 20 to 40 students who wait for older siblings between dismissals each day. For those 25 minutes, Mrs. Atkinson has created an opportunity for peer-mentorship and fun. Each day, Mrs. A has 5 Middle School Students who come to lead STEAM activities with the younger students who wait in the lunch area. Some days, they are examining chemical reactions, and others they are coding robots to complete obstacle courses.*

**Guitar Elective**

*Mr. Hobbs has just secured a very generous donation of 15 Taylor guitars for our 7<sup>th</sup> and 8<sup>th</sup> Graders in the Fall as an elective course.*

**Tiger Family Fun**

*We have been able to host TIGER Awards Assemblies for our families outdoors throughout this school year and it has been well worth it to see the pride on our students' faces as they are honored for showing Teamwork, Integrity, Goals, Empathy and Responsibility. The TIGER Awardees love choosing a book from the Book Vending Machine each Friday. Also, we still hold a drawing for prizes for students who are consistently exemplifying those TIGER Traits.*

*Our PTA is hosting our first Family Movie Night on Friday at 6pm on campus, where they will be watching, "Sing 2." There will also be a food truck selling dinner and treat options. It is wonderful to see our Tiger Families back on Campus for these community events.*

*Spring Festival will be back on Thursday, June 2<sup>nd</sup> at 9am.*

*Thanks for the opportunity to share some of the great things happening and proud moments at Pepper Drive School. For the full listing of pride at Pepper Drive, please check our website.*

President Levens-Craig expressed her gratitude towards Pepper Drive for sharing their proud moments.

**2. Superintendent's Report**

- 2.1. Developer Fees and Collection Report
- 2.2. Use of Facilities Report
- 2.3. Enrollment Report
- 2.4. Claim Against the District

**4. 2022-23 Local Control Accountability Plan Goals and Action Service Steps Presentation**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, reviewed the essential elements of the draft Local Control Accountability Plan (LCAP). She noted the following themes were developed from the annual engagement with the Educational Partners. Dr. Pierce shared working on developing and writing the second year of the District's three-year LCAP; and noted the District's three goals did not change. She explained educational partner input was categorized into the areas of Conditions of Learning, Pupil Outcomes, and Engagement and was received from students, parents, staff, and community members. The input data was analyzed to identify themes for suggested ideas for actions or changes to current actions in the LCAP. The following general themes were identified for consideration by the District:

1. **ACCELERATING LEARNING:** Provide instructional materials focused on accelerating learning, reduce class size for more individualized attention, and employ intervention teachers, continue to provide technology devices to all students (including the expanded TK program).
2. **PROFESSIONAL DEVELOPMENT:** Increase/sustain professional learning for staff in specific areas and provide more choice; instructional strategies for accelerating learning; focused professional learning for English Learners, Special Education, and other student groups.
3. **SOCIAL-EMOTIONAL LEARNING SUPPORT:** providing counseling services including one dedicated to case management of our homeless students, increase mental health support by contracting with wellness together for therapists, better implementation of the social-emotional learning curriculum (Second Step)
4. **STRENGTHENING STUDENT CONNECTEDNESS:** Reduce class size and caseloads, reduce/eliminate combo classes, emphasize personal relationships with students, provide more extracurricular activities and electives
5. **STRENGTHENING FAMILY ENGAGEMENT:** Provide more opportunities for parents to engage in meaningful partnerships within the school community and at the district level and improve and increase communication.

Karl Christensen, Assistant Superintendent of Business Services, shared the changes to the 2022-23 Actions and Services in relation to the goals. He provided an overview of the additions to current steps, any steps no longer funded, and new actions that were added. He noted the District cannot delete steps in the three-year cycle and must show them as not being fund. Mr. Christensen noted the information was in draft form and funding were estimated costs.

President Levens-Craig noted some of the items were clear to her upon listening to the presentation and asked that Administration make sure language was parent-friendly and easy to understand.

Member Burns shared he continued to have concerns about the placement sites of the Administrative Interns and asked for the data used to determine the proposed sites. He reiterated his concerns that some of the larger schools were not receiving the same support.

Superintendent Baranski shared reviewing various metrics (i.e., unduplicated count and special education students) to determine where there was more need. Data showed the number of students with the highest percentage of need were at Cajon Park, Sycamore Canyon, Rio Seco, and Carlton Oaks. She explained that although Sycamore Canyon has less enrollment, their percentage of student need was greater because they serve more students on IEPs, and pre-school needs, etc. Superintendent Baranski explained

there were certain stipulations on how the supplemental funding could be expended. Dr. Pierce noted the other schools have Title 1 funding and the discretion to use for additional staffing.

Member Burns shared he understood the funding stipulations but noted that even if every student at Sycamore Canyon was on an IEP, the school's needs are different than those of a larger school. He noted students should not be punished for attending a school with a higher population, rather than a smaller school.

Member El-Hajj inquired on the input from the Educational Partners. Dr. Pierce explained this was input by the Educational Partners (i.e., parents, community members, all staff, etc.) after the LCAP Annual Review. She shared there was a common parent message about the need for school connectedness. Dr. Pierce noted they were still meeting with the Associations to gather their input. Member El-Hajj asked that the parent online results be shared with the Board.

2022-23 LCAP Actions and Services

DRAFT

	Name	Action	Imp Services	Associated Goal(s)	Estimated Costs
1.1	Core Program	BASE: Provide a core/base program consisting of the following: 1) Appropriately credentialed and assigned highly qualified classroom teachers for maximum general education school-wide class size average for Grades TK-3 of 24:1 and district-wide class size average for Grades 4 - 8 of 32.1:1 2) A Principal for each school; and Vice Principals for schools with Grades 7-8, in accordance with established staffing guidelines 3) School office staff in accordance with established staffing guidelines 4) School Campus Aides in accordance with established staffing guidelines 5) School Instructional Media Technicians in accordance with established staffing guidelines 6) School Site (Day) Custodians and Night Custodians in accordance with established staffing guidelines 7) Centralized Nursing staff to provide health services for students in accordance with periodic workload distribution analysis and needs assessments 8) Sufficient centralized Psychologists to assess the needs of students and assist in the development of Individualized Education Plans (IEPs) 9) District level administrators, technology staff, maintenance staff, drivers, office support personnel, specialists, technicians, custodians, and clerks to support business, human resources, and instructional operations in accordance with periodic workload distribution analysis and needs assessments 10) Digital network devices and pathways to optimize access to technology resources that support classroom instruction and optimize staff productivity 11) Sufficient, standards aligned, instructional materials and resources to meet the Williams Settlement requirements and for students to acquire knowledge necessary for achieving proficiency in Common Core State Standards 12) On-going and regular Professional Development opportunities for staff to keep pace with changing requirements, technological advances, and growth expectations 13) Sufficient and optimal equipment, furniture, materials, and supplies; and safe, clean, functional facilities maintained in good repair; to support the Base Program 14) Centralized services such as electricity, natural gas, water and sewer, phone; both landline and cellular, property and liability insurance, and other professional, contracted, or routine services necessary to support the Base program 15) Employee compensation structure and work environment that attracts and retains highly qualified staff 16) Sufficient specialized personnel, equipment, instructional materials, and supplies to provide services for students with disabilities in accordance with their Individualized Education Plans (IEP) 17) Supplies, materials, and equipment needed to protect students and staff from transmission of COVID-19	N	A	76,798,000

2022-23 LCAP Actions and Services

DRAFT

	Name	Action	Imp Services	Associated Goal(s)	Estimated Costs
1.2	<i>Professional Development</i>	SUPPLEMENTAL: Provide supplemental Professional Development opportunities for teachers and paraprofessionals to support implementation of Common Core State Standards and to enhance learning for low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) 1 extra hour each day for up to 27 days per year for teachers to collaborate and engage in professional learning activities beyond their scheduled work day 2) Coding Academy for Grade K-8 teachers 3) Foundational Skills for Grade K-2 teachers 4) Literacy Continuity for Grade 3-8 teachers 5) Core Collaborative Work sessions with consultant 6) Cognitive Guided Instruction (CGI) training 7) Next Generation Science Standards (NGSS) curriculum including English Language Development (ELD) for English Learners 8) 4 day training for New Teacher Orientation including English Language Development (ELD) for English Learners 9) ELA Training for teachers including English Language Development (ELD) for English Learners and Guided Language Acquisition Development (GLAD) strategies 10) Combination class planning sessions 11) Amplify Curriculum Training - includes ELD component 12) College Preparatory Mathematics (CPM) Curriculum Training 13) History/Social Science Curriculum Training - includes ELD component 14) Instructional Aides will be offered training on various topics such as digital learning, best practices in curriculum supports, and behavioral management strategies 15) Classified staff will be offered 2 days of training in first aid, CPR, and AED use 16) Classified staff have the opportunity to attend various workshops and conferences throughout the year as deemed appropriate by their manager 17) 0.90 FTE Director, Curriculum & Assessment to plan, coordinate, and oversee professional development opportunities for staff 18) Professional Learning Plan stipends for teachers to engage in professional learning outside their work day	Y	A	\$1,831,000
1.3	<i>Technology Devices</i>	SUPPLEMENTAL: Provide a digital device for every student to use daily for classroom instruction and to take on-line assessments; including low socio-economic students, Foster Youth, English Learners, and students with disabilities; and for teachers and classified instructional staff to support student learning.	Y	A	\$100,000
1.4	<i>Technology Infrastructure and Support</i>	SUPPLEMENTAL: Provide a robust, reliable, secure, and scaleable digital network to continually enhance and improve the instructional program, available resources, and staff productivity; and to enhance learning for low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) Continue funding a technology reserve to provide sufficient funding for replenishment of teacher devices, classified instructional support staff devices, student devices, and infrastructure equipment as they become obsolete 2) Upgrade network equipment to take advantage of the latest cybersecurity and communication protocols, and innovative instructional strategies 3) Provide 1.0 FTE Director, Instructional Technology to plan and coordinate provision of digital resources for teachers and students	Y	A	\$688,000
1.5	<i>Digital Learning Software Systems</i>	SUPPLEMENTAL: Provide Digital Learning Software Systems to include Content Management, Learning Management, Student Assessment, and Instructional resources and materials to supplement core curriculum for all students, including unduplicated count students and students with disabilities. Software to include: 1) Achieve 3000 - includes ELD component 2) Dreambox - includes ELD component 3) Safari Montage 4) SchoolNET 5) SeeSaw 6) Typing Agent	Y	A	\$217,000

2022-23 LCAP Actions and Services

DRAFT

	Name	Action	Imp Services	Associated Goal(s)	Estimated Costs
1.6	Curriculum Resource Teachers	SUPPLEMENTAL: Employ Teachers on Special Assignment to provide coaching support for classroom teachers, professional learning experiences, and curricular support in English Language Arts, Mathematics, Science, and technology integration that includes coaching on how to meet the needs of students needing additional support to succeed; including low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) 3.0 FTE planned for General Education for all years of the LCAP 2) 1.0 FTE planned for Special Education for 2022-23 and 2023-24 only 3) 1.0 FTE planned to supplement Professional Development through 2025-26	Y	A	\$589,000
1.7	Curriculum Leadership Team	SUPPLEMENTAL: Convene the Curriculum Leadership Team comprised of Administrators and Teachers, as needed, to inform decision-making regarding adoption of curriculum, curriculum guides, and intervention materials to support low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) Science curriculum pilot for Elementary Grades for 2022-23 2) Implementation of Science curriculum	Y	A	\$8,000
1.8	Supplemental School Personnel	TARGETED: Provide funding for schools to employ supplemental school personnel for intervention services to improve student learning and academic achievement by increasing monitoring and support for low socio-economic students, Foster Youth, English Learners, and students with disabilities as defined in their Single Plan for Student Achievement (SPSA)	Y	A	\$195,000
1.9	Bilingual Assistants	TARGETED: Employ Bilingual Assistants for schools to support English Learner students in literacy and all content areas to support English Language Acquisition under the direction of a certificated teacher: 1) 5.25 FTE planned for all years of the LCAP	Y	A	\$215,000
1.10	Summer Academic Program	SUPPLEMENTAL: Operate a 4 week Summer Program to promote learning recovery with integration of digital resources for low socio-economic students, Foster Youth, English Learners, and students with disabilities	Y	A	\$150,000
1.11	Supplemental Instructional/ Intervention Materials	SUPPLEMENTAL: Provide supplemental instructional/intervention materials, curriculum, equipment, systems, and software/apps to personalize and improve student learning for low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) Social/Emotional Learning Curriculum 2) Read 180 and System 44 for Students with Disabilities (Special Education) 3) RAZKIDS - (school discretion) 4) Fountas and Pinnell LLI Kits - includes ELD component - (school discretion) 5) LEXIA - includes ELD component (District purchase) 6) iReady English Language Arts and Math - includes ELD component (District purchase) 7) Imagine Learning (District purchase) 8) Rosetta Stone for EL Students (District Purchase) 8) Other supplemental evidence based instructional resources for English Language Acquisition 9) Various other IPAD APPS and instructional materials personalized for students based on their unique intervention needs	Y	A	\$346,000
1.12	Intervention Specialists	SUPPLEMENTAL: Employ Language Arts Specialists or Intervention Resource Teachers for personalized learning intervention with at-promise students including low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) 9.0 FTE for General Education 2) 7.0 FTE additional provided for 2021-22 and 2022-23; 4.5 FTE additional provided for 2023-24 3) Provide instructional support for English Learner students in literacy and all content areas in English language acquisition 4) Increase monitoring and support for Foster Youth, Homeless, and low socio-economic students	Y	A	\$2,065,000

2022-23 LCAP Actions and Services

DRAFT

	Name	Action	Imp Services	Associated Goal(s)	Estimated Costs
1.13	Transitional Kindergarten Program	SUPPLEMENTAL: Provide a Transitional Kindergarten (TK) program for students who do not qualify for Kindergarten including low socio-economic students, Foster Youth, English Learners, and students with disabilities - MOVED TO CORE/BASE PROGRAM IN 2022-23	Y	A	\$0
1.14	Early Admission to Kindergarten Program	SUPPLEMENTAL: Provide an Early Admission to Kindergarten (EAK) program to supplement the Transitional Kindergarten (TK) program including low socio-economic students, Foster Youth, English Learners, and students with disabilities	Y	A	\$188,000
1.15	Santee Success Program	SUPPLEMENTAL: Provide a temporary alternative instructional setting by referral with low class size for at-promise students with significant behavioral issues in order to improve performance on General Education objectives (Santee Success Program or SSP)	Y	A	\$161,000
1.16	Class Size Reduction for Grades 4-8	SUPPLEMENTAL: Temporarily reduce class sizes in General Education Grades 4-8 to enhance safety and promote learning recovery in response to COVID-19 pandemic impacts to classroom instruction during 2020-21 which includes benefitting low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) Employ additional teachers 2) Install portable classrooms at certain schools, as needed	Y	A	\$1,189,000
1.17	Instructional Assistants	SUPPLEMENTAL: Provide Instructional Assistants for General Education classrooms to promote learning recovery in response to COVID-19 pandemic impacts to classroom instruction during 2020-21: 1) Planned and funded for 2021-22 only	Y	A	\$0
1.18	Alternative School Instructional Supports	SUPPLEMENTAL: Provide temporary additional instructional supports to the Alternative Education Program to enhance services provided to students whose parents/guardians prefer this option over traditional, in-person instruction - MOVED TO CORE/BASE PROGRAM	Y	A	\$0
1.19	Before/After School Program	SUPPLEMENTAL: Operate a before/after school program with an academic focus to extend the instructional day to a minimum of 9 hours per day for low socio-economic students, Foster Youth, and English Learners (see ELOP Plan)	N	A	\$3,963,000
1.20	Admin Interns	SUPPLEMENTAL: Provide Administrative Interns at certain schools with high needs to coordinate learning activities for low socio-economic students, Foster Youth, English Learners, and students with disabilities and to improve parent engagement and communication	Y	A	\$183,000
2.1	Student Well-Being Initiatives	SUPPLEMENTAL: Provide behavioral improvement programs; school connectedness endeavors; and other student well-being initiatives and train staff on implementation which includes benefitting low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) Continue use of Thrively APP for middle school students to identify their interests and career choices. Encourage schools to offer middle school elective courses in career exploration. 2) District will offer Professional Development opportunities to address the behavioral intervention program and promote student well-being 3) Develop and implement various performing and visual arts electives and opportunities 4) Conduct two Panorama student surveys each year to determine the level of safety and connectedness felt by students	Y	B	\$54,000

2022-23 LCAP Actions and Services

DRAFT

	Name	Action	Imp Services	Associated Goal(s)	Estimated Costs
2.2	<i>Student Mental Health Initiatives</i>	SUPPLEMENTAL: Employ Counselors/Social Workers for academic and behavioral supports to address the social and emotional learning needs of students and to work with low socio-economic students, Foster Youth, English Learners, and students with disabilities; and parents toward College and Career Readiness 1) 8.0 FTE planned for 2022-23; 1.0 FTE dedicated to managing caseload for Homeless students 2) Contract with vendor to provide 2.0 FTE therapists for more intensive supports 3) Increase monitoring and support for Foster Youth, Homeless, low socio-economic students, and students with disabilities 4) Track progress for students who are chronically absent and provide support 5) 0.50 FTE of Director Community Collaborative for overseeing and monitoring mental health/counseling services and social-emotional learning for Foster Youth, Homeless, and low socioeconomic students	Y	B	\$878,000
2.3	<i>Student Attendance Improvement</i>	SUPPLEMENTAL: Develop and implement a comprehensive student attendance improvement plan to include: 1) 0.50 FTE Director Pupil Services for overseeing attendance improvement and reduction of chronic absenteeism 2) Attendance incentives 3) Regular data analysis to identify issues early 4) Increased focus on chronic absentee students to monitor and track progress 5) Increased monitoring and support for Foster Youth, Homeless, low socio-economic students, and students with disabilities 6) Effective use of Student Attendance Review Team (SART) contracts, District Attendance Review Team (DART), and Student Attendance Review Board (SARB) referrals	Y	B	\$104,000
3.1	<i>Parent Engagement</i>	SUPPLEMENTAL: Provide workshops, coordinate community resources, and expand use of electronic and face-to-face methods for parents to connect and engage within the school community including parents of low socio-economic students, Foster Youth, English Learners, and students with disabilities: 1) 0.50 FTE of Director Community Collaborative to oversee improving and increasing parent involvement 2) Provide 1.0 FTE Director, Communication and Community Engagement to improve parent engagement 3) Continue use of District APP to improve parent communication and engagement 4) Design at least 3 parent outreach programs that incorporate each school's instructional program for delivery to parents and families	Y	C	\$227,000
		District-Total			\$90,149,000

**5. Panorama Survey Follow-up**

At the January 18 meeting, the 2021-22 Trimester I District Assessment and Panorama Survey results from the fall were presented. Survey results showed a decrease in students feeling safe at school in grades 4 - 8, from the Fall 2020. Mike Olander, Director of Pupil Services, shared how the issues are being addressed.

Mr. Olander explained student safety perception in grades 4 and 5 were 74% favorable, a decrease of 11%; and 63% in grades 6-8, a decrease of 10%, from 2021. He noted this data was analyzed by the site-based data analysis teams consisting of teachers, site administration, counselors, and classified staff. Mr. Olander shared the measurable actions of staff included the presentation of the data at staff meetings, school site council and English-learner advisory council meetings, and with the site leadership teams; in addition to the implementation of Second Step Social Emotional Learning (SEL) curriculum and increased signage of positive behavior expectations. He explained the sites redesigned play areas during unstructured times, increased supervision, and provided professional development for campus aides. Measurable student actions included individual and group counseling, behavior assemblies, increased activities that minimize conflict and hands-on behaviors, increased safety messaging for students and classroom circles to build community, and research-based interventions to build relationships with students. Mr. Olander explained some sites administered mid-year surveys to monitor concerns and the use of "hall-pass" data to analyze time, location, and types of behavior issues.

Next steps include administration of the Panorama Survey in May; continue with training in positive behaviors intervention and support; circles; restorative practices; and continue with ongoing training, common behavior expectations, and consequences.

Member Burns asked that after the surveys are administered, and data has been reviewed, that the Board receive the top three things each site is addressing and how they are being addressed (i.e., assemblies, buddy benches, etc.). President Levens-Craig inquired how the schools are measuring if what they are implementing, is successful. Mr. Olander explained that in addition to the Panorama survey, the sites are using hall-pass data, mid-year assessments, and climate committee data to measure. The Board expressed their appreciation to Mr. Olander for the presentation.

**C. PUBLIC COMMUNICATION**

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no requests to speak.

**D. CONSENT ITEMS**

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Authorization to Sell/Dispose of Surplus Items
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of General Services Agreements
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.8. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.9. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.10. Results of Bus Camera Request for Proposal
- 3.1. Approval of Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program
- 3.2. Approval of Individual Service Agreement with Sierra School of San Diego for Nonpublic School Services
- 3.3. Approval of Memorandum of Understanding with Auburn University for Clinical Practicum of Speech-Language Pathology Students
- 4.1. Personnel, Regular
- 4.2. Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Office of Education
- 4.3. Ratification of Services Agreement for the Friday Night Live Program and San Diego County Office of Education
- 4.5. Approval of Shared Classroom Teaching Assignments for the 2022 – 2023 School Year

Member Burns moved approval of Consent Items.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

**1.1. Official Dedication of Grass Field at Cajon Park School**

Superintendent Baranski shared that in 2011, the grass field at Cajon Park School was dedicated after Mrs. Ginn-Tofflemire by the school staff. She noted Mrs. Ginn-Tofflemire has served as Teacher, Junior High Coordinator, Student Council and GATE Advisor, Vice Principal, and Principal. She noted Mrs. Ginn-Tofflemire retired in June 2011 from Santee School District, after 39 years. Superintendent Baranski shared it was a pleasure working with Mrs. Ginn-Tofflemire during her tenure at the District. Since her retirement, Marcia has been instrumental with administrative support at the school sites, when needed. Superintendent Baranski asked that the Board officially dedicate the grass field at Cajon Park School as Marcia Ginn-Tofflemire Field. She noted a ceremony would be scheduled for the installation of an official plaque at the school's field in Mrs. Ginn-Tofflemire's honor. Member Ryan moved approval.

The Board expressed their appreciation of Mrs. Ginn-Tofflemire for her commitment to the District and Foundation. Mrs. Ginn-Tofflemire expressed her gratitude for the field dedication.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**1.2. Approval of Revised Assistant Superintendent Job Descriptions**

Superintendent Baranski shared the next two items were difficult to discuss because it entailed the retirement of two great Executive Council members, and explained that with the upcoming retirement of Assistant Superintendents of Educational Services and Business Services, the Assistant Superintendent job descriptions were reviewed and updated to reflect current needs. Member Ryan asked that language be included on the regular interaction with the Board of Education. With no additional changes, Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**1.3. Approval of Services Agreement with Leadership Associates to Conduct Assistant Superintendent Recruitment and Recruitment Timeline**

Superintendent Baranski explained that with the upcoming retirement of Assistant Superintendents of Educational Services and Business Services, she met with Leadership Associates to review and discuss a proposal for recruitment services. She shared the cost for the national recruitment process for the two positions is \$24,000; and discussed the following proposed timeline:

July 1, 2022:	Leadership Associates Begins Search
October - November 2022:	Interviews Conducted
December 6, 2022:	Finalists Recommended for Board of Education Approval
February 1, 2023:	Appointees Begin in Santee School District

Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**Business Services**

**2.1. Approval of Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through February 28, 2022; and shared the District ended the month with a cash balance in the General Fund of approximately \$24,727,870 sufficient to pay the District's financial obligations for the fiscal year. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		



**2.2. Scope and Specifications for Security Camera and Access Control Lock Request for Proposal**

Karl Christensen, Assistant Superintendent of Business Services, explained that at the March 15, 2022 meeting, the Board authorized distributing a request for proposal (RFP) to install cameras on District busses; and noted there were no responses received by the April 1, 2022 deadline.

Mr. Christensen shared staff has been researching options and preparing a new request for proposal (RFP) documents for distribution. He noted this research indicates that major security component manufacturers are transitioning from single component systems to integrated security solutions and marketing their systems as SaaS (Software as a Service) and hosting it on the “cloud”, eliminating the need for on-premises computing equipment. Mr. Christensen explained there is an ongoing cost associated with SaaS, but noted the following advantages:

1. No upfront cost for computing equipment (servers, data storage, switch)
2. System lifespan is not limited to physical equipment depreciation
3. Capability to expand the system without the need to add more resources (servers, storage, components)
4. Minimize time-intensive maintenance
5. No need for hardware and software management and maintenance
6. Firmware and software updates are deployed Over-the-Air (OTA)
7. Equipment damage replacement and upgrade are usually covered in the contract
8. Adaptive to latest advances in technology

He noted an integrated security system involves bundling various security components (i.e., video surveillance, access control, and environmental sensors) into a unified solution; and explained this integration also leverages use of the organization’s personnel management database. Mr. Christensen shared some of benefits of an Integrated Security Camera/Access Control System included Instant Visual Proof, Event and Video, Enhanced Visibility, Proactive Insights, Ease of Access, etc.

Mr. Christensen noted Administration recommended combining the bus/van cameras, campus security cameras, and access control locks into one (1) RFP to standardize the equipment and software interfaces and take advantage of industry trends. He shared the list of recommended specifications would be presented to the Board for discussion and approval. Mr. Christensen noted that Bernard Yeo, Director of Technology, and Bryce Storm, Director of Maintenance & Operations were present to answer any questions.

Member Fox asked that the final recommendations be presented to the Board prior to approval. Member Burns asked that the system capabilities be discussed with staff; and shared hearing great advantages on the ability to use the system remotely. President Levens-Craig asked that Administration speak with other districts that have similar systems. Member Burns asked that the system capabilities be shared with parents and staff for reassurance that the system is for everyone safety. President Levens-Craig suggested working with Director of Communications and Community Engagement on the messaging and maybe holding a community forum for questions and answers.

**2.3. Purchase of Hydrojetter and Vacuum Trailer**

Karl Christensen, Assistant Superintendent of Business Services, shared that at the March 1, 2022 meeting, Administration presented an idea for purchasing plumbing equipment with Routine Restricted Maintenance Account (RRMA) funds to allow testing and repairing of piping by District staff rather than contracting out for this service. Mr. Christensen explained Administration is seeking authorization to issue a Purchase Order for these two pieces of equipment in this fiscal year and noted the expense would not be incurred until 2022-23 when the equipment is received. He explained the delivery lead-time for the hydrojetter and vacuum trailer is six to eight months. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**Educational Services**

**3.1. Approval of 2022-23 Contract with Afterschool Unlimited for ASSET 2.0 Series and Professional Development Services**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared professional development is a prerequisite for creating safe and support environments for youth in Out-of-School Time programs and noted ASSET® aligns their professional developing techniques with California Afterschool Quality Standards to help after school leaders create better experiences for students to build a powerful foundation for an extraordinary life. ASSET® uses a trauma-informed framework and collection of positive engagement tools specifically designed to increase social and emotional learning opportunities for before, after, and out-of-school settings. The term of the agreement is summer 2022 and ending June 30, 2023. Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**Human Resource/Pupil Services**

**4.1. Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2022 – 2025**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the agreement is to continue working with the San Diego County Office of Education (SDCOE) to set forth conditions to support the District’s Beginning Teacher Support and Assessment (BTSA) Induction program from July 1, 2022 through June 30, 2025. Before leaving the room, Member Burns noted he supported the item but was employed by the SDCOE and would be abstaining from the vote. Member El-Hajj moved approval.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Abstained</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-1</u>	<b>Fox</b>	<u>Aye</u>		

**4.2. Adoption of Resolution No. 2022-14, Declaring May 11, 2022 as Santee School District’s Day of the Teacher**

**4.3. Adoption of Resolution No. 2022-15, Declaring May 15 – 21, 2022 as Santee School District’s Classified School Employees Week**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented Resolution No. 2022-14, declaring May 11, as the District’s Day of the Teacher; and Resolution 2022-15, declaring May 15-21, as Classified School Employees Week.

With one motion, Member El-Hajj moved to adopt item Resolutions No. 2022-14 and 2022-15.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**F. BOARD POLICIES AND BYLAWS**

President Levens-Craig noted item F.1.1. was a first reading of revised Board Policy (BP) 3350 – Travel Expenses and asked the Board to review and discuss any questions with Administration.

**1.1. First Reading: Revised Board Policy (BP):**

- **BP 3350 – Travel Expenses**

**G. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association President, shared being a student in Mrs. Ginn's eighth-grade math class, and her Vice Principal while a student at Carlton Oaks. Mrs. Hirahara noted it was a well-deserved recognition. She shared working closely with both Assistant Superintendents and noted they would be hard to replace.

Mrs. Hirahara shared concerns on the comparison of the Panorama Survey data results from Spring 2021 to Fall 2022. She explained the students were not in session full-time in 2021, students were not eating lunch on campus (when the majority of behavioral issues occur), there was no physical activity (PE) for junior high students (i.e., students did not have access to locker rooms), smaller class sizes, and students were social distanced.

Mrs. Hirahara shared staff perspectives of why students are not feeling safe and/or as connected to school could be because of the increase in class size (i.e., class size was smaller and easier for teachers to connect with all students). She noted staff is struggling with the behavioral guidelines and consequences; and students are not seeing offenders receive consequences, which may also lead to students and staff not feeling safe. Mrs. Hirahara noted that to her, Positive Behavioral Interventions and Supports (PBIS) equaled no consequences for students.

Member Burns noted the lack of maturity in students and shared student behavior at sixth-grade camp is similar to that of fourth graders. He discussed holding conversations with teachers at camp on children's maturity levels falling behind these last two years. Member Burns agreed with Mrs. Hirahara about establishing guidelines and referring to next year as "the year of expectations" and redefining expectations for the entire District (i.e., District office and school sites). He shared his son is currently in third-grade but has only attended two PBIS assemblies in his entire education and is unfamiliar with behavior expectations. Board members agreed expectations differ since the pandemic. Mrs. Hirahara noted there are different political views, and unfavorable perceptions of teachers by a few parents. Member Burns noted this would be an opportunity to have those conversations with teachers and how to handle those situations professionally. Bring out the professional conduct piece for them to understand some of the changes and help them and let them know where the support is. Mrs. Hirahara noted there were a lot of new teachers and some did not have the opportunity to student-teach; or have had the opportunity to work with students in circles. She explained new teachers will experience a lot of changes in classroom management, and having kids feel safe; and will need a lot of guidance.

The Board expressed their gratitude towards Mrs. Hirahara for her communication. Superintendent Baranski shared holding discussions with Mr. Olander and Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, while in preparation for tonight's presentation about expectation of consequences, and training site administrators on Education Code, establishing mitigation strategies, moving forward with suspensions if the offense is suspendable, etc.

**H. ORGANIZATIONAL BUSINESS**

Superintendent Baranski noted receiving notification from the County Superintendent of Schools, Dr. Paul Gothold, on the delay of the student COVID vaccine mandate. She read the following statements from the email.

*The governor's office announced last week that the state will further delay the implementation of the student COVID-19 vaccination requirement. This means the soonest the new requirement would take effect is July 1, 2023.*

*According to legislative advocates Capital Advisors, the vaccination requirement for employees will also be delayed until at least 2023-24 as the administration still intends to align the employee requirement with implementation of the vaccination requirement for students.*

Superintendent Baranski noted it is unclear what the requirement will be in two years, with personal and religious exemptions, but the District will continue to advocate for personal and religious exemptions if, or when, the mandate is imposed. She shared this information would be relayed to parents and staff.

Superintendent Baranski noted the parent survey consisted of nine (9) questions about virtual experiences (i.e., virtual meetings, pros-, cons-, preference, etc.). She shared the survey was going to parents the following day.

Superintendent Baranski presented a list of promotions and the Board selected their assignments.

Superintendent Baranski noted the change in date and location of the annual Salute to Excellence; and shared event details. Salute to Excellence will be held at Towne Center Park, at 5:30 pm, on Tuesday, May 31.

#### **I. BOARD COMMUNICATION**

Member Burns shared visiting Rio Seco and Cajon Park schools, along with Member Ryan and the Superintendent. He noted seeing great things in the classroom; and things needed to be addressed. Member Burns highlighted the visit to Emily Langfus' classroom where she was dissecting a sheep's eye. Both Members Burns and Ryan agreed it was great classroom instruction and engagement. Member Burns shared it was great seeing all the great things happening at the schools.

Member Fox shared expecting to continue with school visits, along with Member El-Hajj, in the near future.

Member Ryan asked that they coordinate visits and shared enjoying being able to visit school sites; since she was unable prior to retirement. Member Ryan inquired on the Board's attendance to Honoring Our Own and the Chamber of Commerce Heroes Award Night.

Member Burns shared other districts have the entire governance team visit schools together. He explained being at a school during a governance team visit and noted it was interesting to hear each other's perspectives. Member Burns suggested the Board do the same next year. President Levens-Craig asked to be reminded in July to coordinate calendars.

#### **J. CLOSED SESSION**

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
  - OAH#s: 2021110745
2. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
  - Purpose:* Negotiations
  - Agency Negotiators:* Tim Larson, Assistant Superintendent
  - Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
  - Superintendent*

The Board entered closed session at 7:30 p.m.

**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 9:45 p.m. and reported the following action was taken:

It was moved by Member Fox, to reach a settlement agreement regarding OAH #: 2021110745 and release the District of potential liability.

<b>Motion:</b>	<u>Fox</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

It was moved by Member Levens-Craig, to Release employee #: 632798 from employment in Santee School District.

<b>Motion:</b>	<u>Levens-Craig</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Fox</b>	<u>Aye</u>		

**L. ADJOURNMENT**

With no further business, the regular meeting of April 19, 2022, was adjourned at 9:45 p.m.

\_\_\_\_\_  
Ken Fox, Clerk

\_\_\_\_\_  
Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
May 3, 2022

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$2,990, with an additional \$870 in substitute costs, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.

Board Travel Report - May 3, 2022												
Travel Dates			Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Thurs-Fri,	05/12/22	-	05/13/22	Michelle Hart	Pepper Drive School	Equity Conference	SDCOE	\$0	\$398	Title 1	Conference on creating equity & safe spaces for students and staff.	1, 2
				Robin Dawson	Pepper Drive School	Equity Conference	SDCOE	\$290	\$398	Title 1	Conference on creating equity & safe spaces for students and staff.	1, 2
				Summer Locke	Pepper Drive School	Equity Conference	SDCOE	\$0	\$398	Title 1	Conference on creating equity & safe spaces for students and staff.	1, 2
				Shirley Kim	Pepper Drive School	Equity Conference	SDCOE	\$290	\$398	Title 1	Conference on creating equity & safe spaces for students and staff.	1, 2
				Jenavieve Purcell	Pepper Drive School	Equity Conference	SDCOE	\$290	\$398	Title 1	Conference on creating equity & safe spaces for students and staff.	1, 2
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California												
Sat-Sun,	05/21/22	-	05/22/22	Barbara Ryan	Board Member	California School Boards Association Delegate Assembly	Sacramento	\$0	\$1,000	Board Delegate Travel	Board Member Ryan serves as a CSBA Delegate.	1, 2

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period March 1, 2022 through March 31, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There were 193 transactions totaling \$20,862.02 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.



March 2022  
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220308	ABEL,CATHY	CHILD NUTRITION	ULINE *SHIP SUPPLIES	81.24	Recycling trash can.
20220311	ABEL,CATHY	CHILD NUTRITION	ULINE *SHIP SUPPLIES	70.35	Work gloves.
20220313	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*1W83A4IM2	188.50	Cambro Camwear food pans.
20220313	ABEL,CATHY	CHILD NUTRITION	WEST COAST CORPORATION	85.76	Heavy duty retractable carabiner keychains.
20220315	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*1Z73J4ZH2 A	122.82	Carlisle high heat food pan.
20220316	ABEL,CATHY	CHILD NUTRITION	BEST BUY 00001842	21.64	Computer adapter.
20220316	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*1N69N6ZY1	272.15	Cambro Camwear
20220317	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*1N41P00W1	21.00	Gluten-Free muffin mix.
20220318	ABEL,CATHY	CHILD NUTRITION	STAPLES DIRECT	93.73	Xerox yellow ink V. Olson printer.
20220320	ABEL,CATHY	CHILD NUTRITION	KATOM RESTA	48.92	Dishwasher temperature labels.
20220323	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*1N7U84XM2	512.88	Cambro buffet cam chiller.
20220324	ABEL,CATHY	CHILD NUTRITION	SERVICE CASTER CORPORA	157.17	Replacement casters for flatbeds.
20220329	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	54.53	Gluten-Free nuggets.
20220330	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	86.10	Dairy free items.
20220330	ABEL,CATHY	CHILD NUTRITION	SERVICE CASTER CORPORA	180.62	Casters for flatbeds.
				1,997.41	
20220301	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	10.78	Miscellaneous supplies.
20220302	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	88.50	Board meeting supplies.
20220303	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.06	Board meeting supplies.
20220313	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	2.96	Miscellaneous meeting supplies.
20220313	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 929	25.51	Miscellaneous meeting supplies.
20220313	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT name badges.
20220316	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO ENGRA	32.10	Award plaque.
20220316	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	77.29	Miscellaneous meeting supplies.
20220316	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	27.99	Miscellaneous meeting supplies.
20220317	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	19.97	Miscellaneous meeting supplies.
20220324	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ASS CAL SCH ADMIN	(550.00)	Registration reimbursement for CSBA/ACSA Legislative Visits.
20220327	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	42.60	Miscellaneous office supplies.
20220330	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	QR-CODE-GENERATOR.COM	83.88	QR Code app.
20220331	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*1H2136LT1	118.51	Standing desk converter.
				11.52	
20220301	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	275.00	Audit Workshop 4/5/2022 (T. Long).
20220302	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	870.00	TK Staffing and Facilities Workshop 5/3/22 (KC; TL; DM; SP; BS; KBT).
				1,145.00	
20220309	BENEDETTO,LINDSAY	CHET F. HARRITT	OTC BRANDS INC	231.62	PBIS Incentives.
				231.62	
20220302	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1138I45H2	14.30	Technology supplies.
20220303	BONSER,KRISTEN	PRIDE ACADEMY	SDACAP.COM	50.00	Mental Health Conference.
20220303	BONSER,KRISTEN	PRIDE ACADEMY	SDACAP.COM	37.50	Mental Health Conference.
20220304	BONSER,KRISTEN	PRIDE ACADEMY	7-ELEVEN 20611	9.96	Student incentives.
20220304	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1W6QZ0GH0	67.71	Math problem solving supplies.
20220309	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1Z40C6TG1	18.07	Health office supplies.
20220313	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1Z7MC6OT2	6.45	Teacher supplies.
20220315	BONSER,KRISTEN	PRIDE ACADEMY	LOWES #00907*	236.96	Problem solving supplies.
20220324	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1N7EL25A2	8.61	Problem solving supplies.
20220325	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1N26E3622	8.61	Behaviour management supplies.
				458.17	
20220301	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	SMART AND FINAL 929	23.86	Supplies for CRT's.
20220303	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	VONS #1897	124.00	Bus Passes for McKinny-Vento.
20220304	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1W1VZ4Q31 A	376.60	Building Thinking classrooms in Mathematics. Ten copies. DODEA Grant.
20220315	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1Z7HK5AH2 A	396.50	Two office chairs for the ERC employees.
20220325	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	SMART AND FINAL 929	22.07	Muffins, Poptarts and Capri-Suns for Academic Achievement Participants.
				943.03	
20220304	BORTS,KATHERINE	HUMAN RESOURCES	LABOR LAW POSTERS	99.50	Annual labor postings.
				99.50	
20220309	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	SURVEYMONK* T 42319066	384.00	Survey software.
20220325	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Online meeting service.
				413.98	
20220306	DOBBINS,TIMOTHY	CAJON PARK	THE HOME DEPOT #0673	12.91	Heavy duty electric cable.
20220309	DOBBINS,TIMOTHY	CAJON PARK	SMART AND FINAL 929	72.35	Drinking cups.
20220310	DOBBINS,TIMOTHY	CAJON PARK	HOMEDEPOT.COM	141.26	Pick up tools for campus cleanup.
20220331	DOBBINS,TIMOTHY	CAJON PARK	THE UPS STORE 4287	11.95	Shipping costs.
20220331	DOBBINS,TIMOTHY	CAJON PARK	THE UPS STORE 4287	11.95	Shipping costs.
				250.42	

March 2022  
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220301	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1W7YYZ21 A	19.02	Art supplies.
20220303	FORSTER, CHASITY	HILL CREEK	SMART AND FINAL 929	44.46	Student incentives.
20220303	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1W8ZZ4ED0	29.62	Custodial supplies.
20220303	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1W3TG8EZ0	56.03	Ink cartridge.
20220309	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*1Z1M080C1	32.04	Outdoor learning supplies for Kindergarten.
20220309	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1Z1LW5FD0	8.61	Materials for Math Night.
20220310	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*1W9BM8562	11.31	Supplies for Math Night.
20220313	FORSTER, CHASITY	HILL CREEK	KENDALL HUNT PUBLISHIN	15.92	Science materials.
20220315	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1N35G8FD1	32.24	Writing supplies.
20220316	FORSTER, CHASITY	HILL CREEK	STAPLES DIRECT	2.56	Office supplies.
20220317	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1N8DU20P1 A	10.74	Office supplies.
20220320	FORSTER, CHASITY	HILL CREEK	AGR*GARDENER SUPPLY CO	192.10	Garden - outdoor learning supplies.
20220321	FORSTER, CHASITY	HILL CREEK	LOWES #00907*	232.57	Outdoor learning seating.
20220322	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*1N70N4TW2	150.74	Ink cartridge.
20220324	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*1N88I7D00	101.05	PE supplies.
20220324	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*168DD3J11	22.62	Materials for family lunch on the lawn.
20220325	FORSTER, CHASITY	HILL CREEK	EPIC SPORTS	184.65	PE equipment.
20220325	FORSTER, CHASITY	HILL CREEK	MATH GEEK MAMA RESOURC	36.00	Math supplemental materials.
				1,182.28	
20220301	HICKS, TYLENE	SYCAMORE CANYON	AMAZON.COM*115MF8012	128.22	Wagon for the new preschool class.
20220313	HICKS, TYLENE	SYCAMORE CANYON	AWARDS BY NAVAJO ENGRA	51.80	PBIS - Lunchtime Perpetual Trophies.
20220313	HICKS, TYLENE	SYCAMORE CANYON	AMAZON.COM*1Z3F10Q61	28.80	Multiplication flashcards.
20220314	HICKS, TYLENE	SYCAMORE CANYON	THE HOME DEPOT #0673	79.14	Painting supplies for Outdoor Learning Spaces.
20220316	HICKS, TYLENE	SYCAMORE CANYON	AMZN MKTP US*1Z85P9PF2	71.10	External DVD/CD drives for classroom laptops.
20220317	HICKS, TYLENE	SYCAMORE CANYON	AMZN MKTP US*1Z4CU3I10	73.24	Chicken feed.
20220318	HICKS, TYLENE	SYCAMORE CANYON	AMZN MKTP US*1Z0MCS5D52	17.23	Chair bands for student desks.
20220327	HICKS, TYLENE	SYCAMORE CANYON	AMAZON.COM*1N9993KF2 A	74.04	Ziplock bags for Covid Test Distribution.
20220331	HICKS, TYLENE	SYCAMORE CANYON	AMZN MKTP US*1H97I0LV1	258.59	Heavy duty cart for transporting supplies.
				782.16	
20220301	HOHIMER, KAREN	CAJON PARK	SMART AND FINAL 929	120.57	Cups for water.
20220320	HOHIMER, KAREN	CAJON PARK	ALBERTSONS #0704	19.06	EL Reclassification Celebration treats.
				139.63	
20220315	HOOKS, TED A	CHET F. HARRITT	THERAPY SHOPPE	53.76	Student fidgets.
20220323	HOOKS, TED A	CHET F. HARRITT	4ALLPROMOS	127.69	Running Club Shirts.
20220325	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*163PB1P71	56.00	Audio cable.
20220325	HOOKS, TED A	CHET F. HARRITT	DOLLAR TREE, INC.	84.64	Art supplies.
20220327	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*164SG0CF0	24.34	Laptop Case for Sub Laptop.
20220328	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*164Z59641	73.20	AV Cables (HDMI).
20220329	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*1620N1LX2	100.25	AV Cables (HDMI) Reorder.
20220331	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US AMZN.COM/	(73.20)	AV Cable (HDMI) order from 3-27-22 cancelled (refund).
				446.68	
20220301	LOCKE, SUMMER	PEPPER DRIVE	SMART AND FINAL 929	56.45	Snacks for Staff PD Meetings (Rtl).
20220301	LOCKE, SUMMER	PEPPER DRIVE	AMZN MKTP US*1I92150A2	301.83	Foundation Grant-Boom Whackers (Musical Instruments).
20220303	LOCKE, SUMMER	PEPPER DRIVE	AMZN MKTP US*1W42K93I0	176.70	Parking lot signs.
20220303	LOCKE, SUMMER	PEPPER DRIVE	AMAZON.COM*1W4PS7J50	42.84	Pencil grips.
20220309	LOCKE, SUMMER	PEPPER DRIVE	VISTAPRINT	57.10	Door magnets for Spirit Day Counts.
20220318	LOCKE, SUMMER	PEPPER DRIVE	AMZN MKTP US*1N1RR9LZ0	28.28	Sand timer and Student Planner.
20220324	LOCKE, SUMMER	PEPPER DRIVE	AMAZON.COM*1N5F69KY0	258.30	Books for 8th Grade Classroom Book Study.
20220328	LOCKE, SUMMER	PEPPER DRIVE	AMZN MKTP US*165DY6CQ2	54.15	Alarm clock and materials.
				975.65	
20220301	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*111W86G32	60.99	Extended warranty for display.
20220302	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY	269.36	Standing desk.
20220302	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*1W6KM2EC1 A	648.26	Display.
20220302	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLE_MAN	3.66	MDM Additional Licenses.
20220311	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1W1H802N2	351.15	Replacement laptop batteries.
20220313	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*1Z70U8L10	306.93	Replacement laptop batteries.
20220314	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	DNH*GODADDY.COM	472.08	Domain Name Renewals.
20220317	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	40.90	USB Drives for imaging Macs.
20220320	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security system.
20220331	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*162KP6DHO	312.46	Monitor.
				2,490.78	

March 2022  
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	70.00	Protocols.
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1W38Q2PR1	45.49	Folders for SDC class.
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1W7TP0N00	41.50	Items for SDC class.
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	ALL ABOUT LEARNING	115.38	Learning loss items.
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	89.25	Protocols.
20220302	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	61.75	Protocols.
20220303	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1I3DN2SC2	53.86	Toner for SDC class.
20220303	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1W43J7N70	107.70	Items for SDC class.
20220306	MCGINTY,MIMI	SPECIAL EDUCATION	ARK THERAPEUTIC	48.05	OT items.
20220306	MCGINTY,MIMI	SPECIAL EDUCATION	MAXI AIDS INC	151.99	VI items.
20220308	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1Z3950N21	20.42	OT item.
20220309	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1Z47X2AH1	24.08	OT item.
20220309	MCGINTY,MIMI	SPECIAL EDUCATION	BLT*FUN AND FUNCTION L	44.73	OT item.
20220311	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*1W20D62S2	22.17	Item for SDC class.
20220313	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*1W23E7U82	28.00	Item for SDC class.
20220317	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*1N7O38TU1 A	140.02	VI item.
20220322	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI HEALTH	23.75	Protocols.
20220322	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI HEALTH	23.75	Protocols.
20220325	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI HEALTH	23.75	Protocols.
20220325	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI HEALTH	21.25	Protocols.
20220327	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI HEALTH	25.50	Protocols.
				1,182.39	
20220324	MINUTELLI,DAWN	EDUCATIONAL SERVICES	320 MONTEZUMA PUB	228.50	Instructional Math Materials.
20220331	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*166BT8S10	36.37	EAK supplies.
20220331	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*169GP0S50	119.06	EAK supplies.
				383.93	
20220304	NELSON,REBECCA	HILL CREEK	AMAZON.COM*1W7NE78X1 A	70.03	Toner.
20220310	NELSON,REBECCA	HILL CREEK	VISTAPRINT	80.46	PBIS Signage.
20220323	NELSON,REBECCA	HILL CREEK	AMAZON.COM*1N1FR3860	18.25	Learning Loss materials.
20220324	NELSON,REBECCA	HILL CREEK	AMZN MKTP US*1N01U7K90	35.55	Outdoor education materials.
20220325	NELSON,REBECCA	HILL CREEK	AMAZON.COM*1605Y8141	21.80	LAS Reading supplies.
				226.09	
20220303	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1W5DZ1XQ1	40.05	Student incentives.
20220303	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1W9412360	22.29	Student incentives.
20220317	OGDEN,LINDSAY	PRIDE ACADEMY	WAL-MART #1917	8.22	Student award assembly supplies.
20220320	OGDEN,LINDSAY	PRIDE ACADEMY	VONS #1897	10.76	Student award assembly supplies.
20220320	OGDEN,LINDSAY	PRIDE ACADEMY	VONS #1897	61.76	Student award assembly supplies.
20220325	OGDEN,LINDSAY	PRIDE ACADEMY	PRIME VIDEO*165Q27021	19.99	Parent event supplies.
				163.07	
20220304	OLANDER,MICHAEL	PUPIL SERVICES	SANDWICH BAGS DELI & C	94.46	Counselor Professional Development Meeting 3/3/22.
20220316	OLANDER,MICHAEL	PUPIL SERVICES	AMAZON.COM*1Z02R0PT2	52.80	Counselor Resources Material.
20220331	OLANDER,MICHAEL	PUPIL SERVICES	FSP*CAL MED TRAINING	75.00	District Nurse Professional Development Training.
20220331	OLANDER,MICHAEL	PUPIL SERVICES	FSP*CAL MED TRAINING	75.00	District Nurse Professional Development Training.
				297.26	
20220304	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*1W9UQ31C0	241.15	Recess equipment.
20220304	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*1I2JK82T2	165.27	Recess equipment.
20220306	PARKER,HEIDI MARIA	PEPPER DRIVE	AMAZON.COM*1W8EP7QN0	43.09	Recess equipment.
20220311	PARKER,HEIDI MARIA	PEPPER DRIVE	GAMESTOP #2371	10.00	Item returned.
20220327	PARKER,HEIDI MARIA	PEPPER DRIVE	GAMESTOP #2371	(10.00)	Item returned.
				449.51	
20220303	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*1I4VY9QE2	301.69	Lawn mower tires.
20220307	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*1W4XF5Z2E	46.29	Mower blade sharpener and digital leveler/angle gauge for mower blades.
20220308	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*1W7VJ11Y2	21.52	Tool box liner.
20220310	PEABODY,LESLIE	TRANSPORTATION	CALIFORNIA ASC OF SCHO	3,000.00	Transportation Leadership Academy.
				3,369.50	
20220301	PEZONE,MELYNDA	CARLTON HILLS	AMAZON.COM*1I8IC61Y2	70.28	Materials for creating discipline files.
20220311	PEZONE,MELYNDA	CARLTON HILLS	TEACHERSPAYTEACHERS.CO	8.00	Curriculum Supplements for 7th and 8th Grade Math.
20220311	PEZONE,MELYNDA	CARLTON HILLS	TEACHERSPAYTEACHERS.CO	6.00	Curriculum Supplements for 7th and 8th Grade Math.
20220311	PEZONE,MELYNDA	CARLTON HILLS	TEACHERSPAYTEACHERS.CO	5.00	Curriculum Supplements for 7th and 8th Grade Math.
20220317	PEZONE,MELYNDA	CARLTON HILLS	AMZN MKTP US*1Z2IR1BL2	24.23	Plastic bags for Book Fair.
20220317	PEZONE,MELYNDA	CARLTON HILLS	AMAZON.COM*1N10R10I1	5.89	Highlighters.
20220331	PEZONE,MELYNDA	CARLTON HILLS	AMAZON.COM*1H84L5ZR1 A	9.03	Whistles for Safety Patrol.
				128.43	
20220331	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	NORTHERN SPEECH SERVIC	100.00	Professional Development Course for Rachael Pabis (SLP).
				100.00	

March 2022  
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220303	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1W39Q2JR0	106.67	Standing desk accessory.
20220314	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1Z12R09X1	32.32	TV remotes.
20220314	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1Z7PF1550	<u>60.30</u>	Math manipulatives.
				199.29	
20220302	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	182.42	YALE snacks.
20220303	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	29.83	Milk for YALE.
20220310	SALCIDO,DELIA M	OST PROGRAMS	FOOD4LESS #0349	16.47	YALE snacks.
20220316	SALCIDO,DELIA M	OST PROGRAMS	DOLLAR TREE	9.43	Cleaning supplies.
20220316	SALCIDO,DELIA M	OST PROGRAMS	WAL-MART #1917	121.04	YALE Classroom supplies.
20220317	SALCIDO,DELIA M	OST PROGRAMS	WAL-MART #1917	70.23	YALE snack supplies.
20220320	SALCIDO,DELIA M	OST PROGRAMS	SPROUTS FARMERS MARK	11.45	YALE fruit snacks.
20220330	SALCIDO,DELIA M	OST PROGRAMS	DOLLAR TREE	24.34	YALE classroom supplies.
20220330	SALCIDO,DELIA M	OST PROGRAMS	WAL-MART #1917	124.21	YALE classroom supplies.
20220331	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	<u>11.80</u>	YALE milk.
				601.22	
20220302	SIMPSON,DEBRA	CARLTON HILLS	AMAZON.COM*114D95B82	73.50	Professional reading.
20220304	SIMPSON,DEBRA	CARLTON HILLS	PAYPAL *LIVEBINDERS	34.95	Livebinder subscription.
20220311	SIMPSON,DEBRA	CARLTON HILLS	TEACHERSPAYTEACHERS.CO	16.25	Math lessons for intervention work.
20220317	SIMPSON,DEBRA	CARLTON HILLS	THE HOME DEPOT #0673	<u>68.62</u>	Garden supplies.
				193.32	
20220302	SOUTHCOTT,STEPHANIE	RIO SECO	USPS PO 0570200071	6.31	Certified Mail - Parent communication.
20220313	SOUTHCOTT,STEPHANIE	RIO SECO	AMZN MKTP US*1Z0UE7XH0	41.63	Staff acknowledgements.
20220313	SOUTHCOTT,STEPHANIE	RIO SECO	AT-A-GLANCE US	39.57	Admin supplies.
20220318	SOUTHCOTT,STEPHANIE	RIO SECO	SMART AND FINAL 931	<u>22.68</u>	Supplies for staff function.
				110.19	
20220314	STARKEY,MARK	INFORMATION TECHNOLOGY	DNH*GODADDY.COM	<u>899.98</u>	GoDaddy subscription for web site.
				899.98	
20220304	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	238.96	ISC West Conference for Bernard Yeo and Bryce Storm.
20220304	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	238.96	ISC West Conference for Bryce Storm and Bernard Yeo.
20220306	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	257.96	ISC West Conference for Bryce Storm and Bernard Yeo.
20220313	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	ESQUIRE GRILLE SMF	37.15	Food.
20220313	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	LIONS GATE HOTEL	<u>216.98</u>	CASH Academy accommodations.
				990.01	
				<u><u>20,862.02</u></u>	

Consent Item D.2.3.  
Prepared by Karl Christensen  
May 3, 2022

Adoption of Resolution No. 2122-16 Requesting  
Temporary Transfer of Funds

**BACKGROUND:**

Resolution No. 2122-16 provides for the temporary transfer of funds by the County Treasurer to the District's account as a tax anticipation loan if and when such a transfer is needed to meet district financial obligations.

The District receives a considerable amount of State apportionment which is scheduled for distribution at the end of each month. There have been times the apportionment has not been received by the last day. If this happens during a period when cash on hand is insufficient to meet a payroll, it could present a problem. Approval of this resolution will provide the flexibility to avoid cash flow problems. This is an annual concern and occurrence.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2122-16 requesting temporary transfer of funds for the 2022-23 school year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

If directed by the Board of Supervisors, funds will be transferred to the District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount specified in the following resolution.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

RESOLUTION NO. 2122-16

RESOLUTION OF GOVERNING BOARD OF  
SANTEE SCHOOL DISTRICT REQUESTING  
TEMPORARY TRANSFER OF FUNDS

On motion of member \_\_\_\_\_, seconded by member \_\_\_\_\_  
the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds, meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 21, 2022, the Board of Education will adopt a final budget.

For this District for the fiscal year 2022-23 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$20,021,234; and

WHEREAS, taxes accrued to the District during the 2021-22 fiscal year are estimated to be \$20,021,234; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this District; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this District during the 2022-23 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
  - a) \$3,403,609 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

- b) \$17,018,048 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the governing board for the 2022-23 fiscal year inclusive of the 17% shown in (a) above.
- 2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
- 3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Board of Education of the Santee School District, County of San Diego, State of California, this 3rd day of May, 2022 by the following votes:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO)

I, Ken Fox, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

\_\_\_\_\_  
Ken Fox  
Clerk of the Board of Education

\_\_\_\_\_  
Date

Consent Item D.2.4. Approval of Interdistrict Attendance Agreements  
 Prepared by Karl Christensen  
 May 3, 2022

**BACKGROUND:**

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests. Currently, Interdistrict Attendance Agreements are in place for the districts listed below for the term noted:

Alpine Union	7/1/21 – 6/30/26 (5yrs)	Murrieta Valley Unified	7/1/21 – 6/30/26 (5yrs)
Cajon Valley Union	7/1/21 – 6/30/26 (5yrs)	Oceanside Unified	7/1/21 – 6/30/26 (5yrs)
Carlsbad Unified	7/1/19 – 6/30/24 (5yrs)	Poway Unified	7/1/21 – 6/30/26 (5yrs)
Coronado Unified	7/1/21 – 6/30/26 (5yrs)	Ramona Unified	7/1/21 – 6/30/26 (5 years)
Dehesa	7/1/18 – 6/30/23 (5 yrs)	San Diego Unified	7/1/19 – 6/30/24 (5yrs)
Del Mar	7/1/21 – 6/30/26 (5 years)	San Dieguito Union	7/1/21 – 6/30/26 (5 years)
Escondido Union	7/1/21 – 6/30/26 (5yrs)	San Marcos	7/1/21 – 6/30/26 (5 yrs)
Fallbrook Union	7/1/21 – 6/30/26 (5yrs)	San Ysidro	7/1/21 – 6/30/26 (5yrs)
Jamul-Dulzura Union	7/1/21 – 6/30/26 (5yrs)	Solana Beach	7/1/20 – 6/30/25 (5yrs)
Julian Union	7/1/21 – 6/30/26 (5yrs)	South Bay Union	7/1/20 – 6/30/25 (5yrs)
La Mesa-Spring Valley	7/1/21 – 6/30/26 (5yrs)	Sweetwater Union	7/1/18 – 6/30/23 (5yrs)
Lemon Grove	7/1/20 – 6/30/25 (5yrs)	Temecula Valley Unified	7/1/21 – 6/30/26 (5yrs)
Mountain Empire Unified	7/1/21 – 6/30/26 (5yrs)	Vista Unified	7/1/21 – 6/30/26 (5yrs)
		Warner Unified	7/1/21 – 6/30/26 (5yrs)
Administration recommends that the Interdistrict Attendance Agreements for the Districts listed below be approved for the term noted:			
Chula Vista Elementary	7/1/21 – 6/30/26 (5 yrs)	Lakeside Union	7/1/22 – 6/30/27 (5 yrs)



**RECOMMENDATION:**

It is recommended that the Board of Education approve the Interdistrict Attendance Agreements listed above.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

**BACKGROUND:**

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year.

**RECOMMENDATION:**

Administration recommends adoption of the attached resolutions:

- Resolution No. 2122-17 - Resolution Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education.
- Resolution No. 2122-18 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution No. 2122-19 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution No. 2122-20 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.5.

**RESOLUTION # 2122-17**  
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL  
 AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Santee School District, San Diego County ON MOTION

OF member \_\_\_\_\_, seconded by member \_\_\_\_\_

effective July 1, 2022 through June 30, 2023.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Tory Long.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Karl Christensen, Tory Long, Sheila White, Jennifer Caesar, Kiva Quezada, Tamara Killpack, Bridget Claiborne, Jennifer McNamer

- |    |           |                          |                                     |                          |   |
|----|-----------|--------------------------|-------------------------------------|--------------------------|---|
|    |           | mail                     | hold                                | consortium               |   |
| 3. | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Monthly payroll warrants each and every month.      |
|    | Check one | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2022 by the following vote:  
 (date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
 COUNTY OF SAN DIEGO ) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Ken Fox, Clerk, Board of Education

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
 (Rubber Stamp)

\_\_\_\_\_  
 \_\_\_\_\_

**RESOLUTION # 2122-18**  
**PAYMENT ORDER RESOLUTION**

Santee \_\_\_\_\_ School District, San Diego County ON MOTION  
OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective July 1, 2022 through June 30, 2023.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Dr. Kristin Baranski \_\_\_\_\_ or Karl Christensen or Tim Larson \_\_\_\_\_.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

N/A \_\_\_\_\_, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2022 by the following vote:  
(date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Ken Fox \_\_\_\_\_, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Ken Fox, Clerk, Board of Education

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp) Gov Code Sec. 5501

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RESOLUTION # 2122-19**  
**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS**  
**(COMMERCIAL WARRANTS)**

Santee School District, San Diego County ON MOTION

OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective July 1, 2022 through June 30, 2023.

IT IS RESOLVED AND ORDERED that pursuant to the provisions of Education Code Section 42632 or 85232, Kristin Baranski, Karl Christensen, Tim Larson be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2022 by the following vote:  
(date)

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Ken Fox, Clerk, Board of Education

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

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**SANTEE SCHOOL DISTRICT  
RESOLUTION NO. 2122-20 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the resolution is adopted:

**WHEREAS**, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

**WHEREAS**, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

**WHEREAS**, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	<b>Manual Signature</b>	<b>Facsimile Signature</b>
<b>Superintendent</b>	_____ <b>Dr. Kristin Baranski</b>	_____
<b>Assistant Superintendent Business Services</b>	_____ <b>Karl Christensen</b>	_____
<b>Assistant Superintendent Human Resources</b>	_____ <b>Tim Larson</b>	_____
<b>Assistant Superintendent Education Services</b>	_____ <b>Dr. Stephanie Pierce</b>	_____
<b>Director Fiscal Services</b>	_____ <b>Tory Long</b>	_____

**PASSED AND ADOPTED** by said Board of Education on May 3, 2022.

**AYES:** \_\_\_\_ **NOES:** \_\_\_\_ **ABSENT:** \_\_\_\_ **ABSTAIN:** \_\_\_\_

I, Ken Fox, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Education at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Ken Fox, Clerk of the Board of Education

Consent Item D.2.6.  
 Prepared by Karl Christensen  
 April 19, 2022

Approval/Ratification of General Services Agreements

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
The Living Coast Discovery Center	Animal Science Booth (PRIDE Academy)	04/27/22	\$225.00 (not to exceed)	Title 1

Vendor Name	Description of Services (Location of Services)	Dates(s) of Services	Original Amount and Approval Date	Requested Increase / Contract Cumulative Total	Funding
Patricia Hodge	External Evaluator Required by DODEA Grant (Collaborative)	07/01/21 – 06/30/22	\$5000.00/ 05/18/21	\$5,000.00 / \$10,000.00	DODEA Grant

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.6.

Consent Item D.2.7.  
Prepared by Karl Christensen  
May 3, 2022

Approval of Agreement with Ninyo & Moore for Testing  
and Inspection Services for Carlton Oaks Asphalt  
Replacement Project

**BACKGROUND:**

The District’s Deferred Maintenance Plan includes removal and replacement of asphalt at Carlton Oaks School this summer. To ensure quality work, Administration recommends contracting with Ninyo & Moore to provide materials testing and inspection services.

**RECOMMENDATION:**

It is recommend that the Board of Education approve the agreement with Ninyo & Moore to provide testing and inspection services for the Carlton Oaks Asphalt Replacement Project.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

\$17,105 from Deferred Maintenance funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.7.



April 22, 2022  
Proposal No. 109373001

Mr. Bryce Storm  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

Subject: Proposal for Geotechnical Observation and Testing Services  
Asphalt Concrete Hardcourt Replacement at Carlton Oaks School  
9353 Wethersfield Road  
Santee, California

Dear Mr. Storm:

In accordance with your request, we are pleased to submit this proposal to provide geotechnical observation and testing services during construction of the subject asphalt concrete (AC) replacement project at the Carlton Oaks School. Based on our discussions with you, the scope of work includes replacing approximately 85,000 square-foot (sf) of AC hardcourts located on the east, west, and south sides of the school campus. Prior to the resurfacing, the existing AC hardscape will be cleared.

A geotechnical pavement evaluation report (dated February 22, 2022) was prepared by our firm and indicates that the project site is underlain by soil materials consisting of brown to reddish brown, moist, medium dense, clayey sand, and very stiff, sandy lean clay. Scattered to numerous amounts of gravel and cobbles were encountered within the subgrade soils. Our evaluation was focused on the AC paved hardcourt play areas located on the eastern, southern, and western portions of the school campus. These areas have been labeled as the East, South, and West Hardcourts, as shown on Figure 2 of the geotechnical evaluation report.

The report provides three separate reconstruction recommendations and pavement sections for the East, South, and West Hardcourts as detailed in the report. For the East Hardcourt, remediation includes removing materials down to finish subgrade elevation and placing a layer of geogrid (Tensar TX 130S or equivalent) over the smooth, level, and proof rolled subgrade soils prior to placement of the compacted aggregate base materials and asphalt concrete sections as outlined in the geotechnical report. For the West and South Hardcourts, we recommend that the subgrade soils be scarified to a depth of 8 inches, rock picked, moisture conditioned to at or

slightly above optimum moisture content, and recompacted to a relative compaction of 95 percent as evaluated by ASTM D 1557. The aggregate base and asphalt concrete sections should then be placed and constructed as outlined in the geotechnical report.

Our proposal was prepared without the benefit of the contractor's construction schedule; however, we anticipate the project has a roughly 3-month schedule for completion. After the formulation of a contractor's construction schedule, our hours may be reevaluated.

## **SCOPE OF SERVICES**

We propose to provide geotechnical observation and testing services during the construction of the new AC pavements. We anticipate our scope of services for this project to include:

- Attending preconstruction and site meetings, as requested.
- Field observation and in-place density testing during subgrade preparation and placement of geogrid and aggregate base materials.
- Laboratory testing of the soils used for earthwork operations. The tests to be performed are anticipated to include Proctor density/optimum moisture content determination, sieve analysis, sand equivalent, and R-value. Additional tests may be performed, as appropriate.
- Field observation and in-place density testing during placement of AC pavements.
- Laboratory testing of the materials used during AC pavement operations. The tests to be performed are anticipated to include Hveem stability and unit weight determination along with percent asphalt content and gradation by extraction. Additional tests may be performed, as appropriate.
- Project coordination and project management, including distribution of test reports and daily reports.
- Reviewing for and preparing a final summary of compaction report.

## **ASSUMPTIONS**

Our fee estimate is based upon the following assumptions:

- The project is subject to San Diego's Prevailing Wage under Determination 2021-2D.
- Work will be performed during normal business days (Monday through Friday) and during normal business hours.
- Geotechnical inspection and testing will be coordinated by the project inspector or the District's authorized representative.

## FEE ESTIMATE

The geotechnical observation and testing services described above will be provided on a time-and-materials basis accrued in accordance with the attached Schedule of Fees. We estimate that the fees for the services described above will be \$17,105 (Seventeen Thousand One Hundred Five Dollars).

Estimated costs are based on our assumptions of the anticipated services and it should be noted that the performance of the subcontractors can substantially affect the duration of our service. Requested engineering, special inspection, and field and laboratory testing not within the specified scope of services will be provided on a time and materials basis. Our fee does not include time to review drawings, preparation of construction specifications, meetings and other activities requested that are not presented in our scope of services.

If our proposal meets your approval, please forward your contract documents or notice to proceed. We appreciate the opportunity to submit this proposal and look forward to working with you on this project.

Respectfully submitted,  
**NINYO & MOORE**



Christine M. Kuhns, PE  
Project Engineer



Jeffrey T. Kent, PE, GE  
Principal Engineer

CMK/JTK/mp

Attachments: Table 1 – Breakdown of Estimated Fee  
Schedule of Fees

## Table 1 – Breakdown of Estimated Fee

### Field Services

Project Engineer/Geologist	8 hours @	\$156.00 /hour	\$ 1,248.00
Senior Field Technician	100 hours @	\$102.00 /hour	\$ 10,200.00
<b>Subtotal</b>			<b>\$ 11,448.00</b>

### Laboratory Analyses

Proctor Density	4 tests @	\$220.00 /test	\$ 880.00
Hveem Stability and Unit Weight	3 tests @	\$225.00 /test	\$ 675.00
Extraction, % Asphalt, including Gradation	3 tests @	\$250.00 /test	\$ 750.00
<b>Subtotal</b>			<b>\$ 2,305.00</b>

### Project Management, Technical Support, and Report Preparation

Principal Engineer/Geologist	8 hours @	\$178.00 /hour	\$ 1,424.00
Project Engineer/Geologist	10 hours @	\$156.00 /hour	\$ 1,560.00
Technical Illustrator/CAD Operator	4 hours @	\$92.00 /hour	\$ 368.00
<b>Subtotal</b>			<b>\$ 3,352.00</b>

**TOTAL ESTIMATED FEE** **\$ 17,105.00**

## Schedule of Fees

### Hourly Charges for Personnel

#### Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist .....	\$ 178
Senior Engineer/Geologist/Environmental Scientist .....	\$ 168
Senior Project Engineer/Geologist/Environmental Scientist .....	\$ 163
Project Engineer/Geologist/Environmental Scientist .....	\$ 156
Senior Staff Engineer/Geologist/Environmental Scientist .....	\$ 142
Staff Engineer/Geologist/Environmental Scientist .....	\$ 126
GIS Analyst .....	\$ 116
Technical Illustrator/CAD Operator .....	\$ 92

#### Field Staff

Field Operations Manager .....	\$ 102
Nondestructive Examination Technician (UT, MT, LP) .....	\$ 102
Supervisory Technician .....	\$ 102
Senior Technician .....	\$ 102
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing) .....	\$ 102
Technician .....	\$ 102

#### Administrative Staff

Information Specialist .....	\$ 68
Geotechnical/Environmental/Laboratory Assistant .....	\$ 68
Data Processor .....	\$ 68

### Other Charges

Concrete Coring Equipment (includes technician) .....	\$ 190/hr
Anchor Load Test Equipment (includes technician) .....	\$ 190/hr
Nuclear Density Gauge .....	\$ 12/hr
Field Vehicle .....	\$ 15/hr
Expert Witness Testimony .....	\$ 450/hr
Direct Expenses .....	Cost plus 15 %
Special equipment charges will be provided upon request.	

### Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 s.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

## Schedule of Fees for Laboratory Testing

### SOILS

Atterberg Limits, D 4318, CT 204	\$ 170
California Bearing Ratio (CBR), D 1883	\$ 550
Chloride and Sulfate Content, CT 417 & CT 422	\$ 175
Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 422, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 422, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C.D, D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

### MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
Masonry Mortar, 2x4 cylinder compression, C 109	\$ 35
Masonry Prism, half size, compression, C 1019	\$ 120
Masonry Prism, Full size, compression, C 1019	\$ 200

### REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	\$ 135
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A 370	\$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 80

### CONCRETE

Compression Tests, 6x12 Cylinder, C 39	\$ 35
Concrete Mix Design Review, Job Spec	\$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	\$ 850
Concrete Cores, Compression (excludes sampling), C 42	\$ 120
Drying Shrinkage, C 157	\$ 400
Flexural Test, C 78	\$ 85
Flexural Test, C 293	\$ 85
Flexural Test, CT 523	\$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 275
Lightweight Concrete Fill, Compression, C 495	\$ 80
Petrographic Analysis, C 856	\$ 2,000
Restrained Expansion of Shrinkage Compensation	\$ 450
Splitting Tensile Strength, C 496	\$ 100
3x6 Grout, (CLSM), C 39	\$ 55
2x2x2 Non-Shrink Grout, C 109	\$ 55

### ASPHALT

Air Voids, T 269	\$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	\$ 4,500
Asphalt Mix Design Review, Job Spec	\$ 180
Dust Proportioning, CT LP-4	\$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	\$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	\$ 150
Film Stripping, CT 302	\$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	\$ 225
Marshall Stability, Flow and Unit Weight, T 245	\$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	\$ 150
Moisture Content, CT 370	\$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	\$ 1,000
Slurry Wet Track Abrasion, D 3910	\$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	\$ 4,900
Superpave, Gyration Unit Wt., T 312	\$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	\$ 1,000
Unit Weight sample or core, D 2726, CT 308	\$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	\$ 90
Voids filled with Asphalt, (VFA) CT LP-3	\$ 90
Wax Density, D 1188	\$ 140

### AGGREGATES

Clay Lumps and Friable Particles, C 142	\$ 180
Cleaness Value, CT 227	\$ 180
Crushed Particles, CT 205	\$ 175
Durability, Coarse or Fine, CT 229	\$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	\$ 180
Flat and Elongated Particle, D 4791	\$ 220
Lightweight Particles, C 123	\$ 180
Los Angeles Abrasion, C 131 or C 535	\$ 200
Material Finer than No. 200 Sieve by Washing, C 117	\$ 90
Organic Impurities, C 40	\$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	\$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	\$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	\$ 475
Sand Equivalent, T 176, CT 217	\$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	\$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	\$ 145
Sodium Sulfate Soundness, C 88	\$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	\$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	\$ 175

### ROOFING

Roofing Tile Absorption, (set of 5), C 67	\$ 250
Roofing Tile Strength Test, (set of 5), C 67	\$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.  
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

Consent Item D.2.8.  
Prepared by Karl Christensen  
May 3, 2022

Approval of Agreement with Azuma Tech Systems to  
Conduct Annual Fire Alarm System Testing and  
Inspection

**BACKGROUND:**

In order to be compliant with fire code requirements, the District must test and inspect its fire alarm systems annually. Staff researched options and determined that the services provided by Azuma Tech Systems are the most cost effective.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the agreement with Azuma Tech Systems to conduct annual fire alarm testing and inspection at all District facilities.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

\$13,500 from Routine Restricted Maintenance Account.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.8.

April 15, 2022

Bryce Storm  
Santee School District  
9880 Riverwalk Drive  
Santee, Ca. 92071

Subject: Fire Alarm test and inspect for 2022

Mr. Storm:

We are pleased to present the following proposal for the testing and inspection of fire alarm systems for the Santee School District.

**Fire Alarm:** SYSTEMS INCLUDED:

- **Cajon Park**
- **Carlton Hills**
- **Carlton Oaks**
- **Chet F Harritt**
- **Hill Creek**
- **Pepper Drive**
- **Pride Academy**
- **Rio Seco**
- **Sycamore Canyon**

**The following items are excluded from this proposal:**

1. Any existing repairs needed to bring the fire alarm system to a normal condition or repairs of discrepancies found during the fire alarm inspection.
2. 5 year certifications for fire sprinkler risers or any other sprinkler system inspections including OS&Y, PIV or backflow valves.
3. Any CO2 releasing or kitchen hood system.



**Cost:**

**Fire Alarm Inspection:                   \$ 13,500.00**

**Clarifications:**

This fire alarm inspection proposal is for inspection only and will be conducted per NFPA 72 testing requirements.

Each site will be tested for operation, and a signed report will be filled out for each site showing all current conditions of the existing fire panels and devices.

Tested devices include Fire panel function and battery voltage, Pull Stations, Smoke detectors, Heat detectors, Beam detectors, Waterflow switches, Tamper switches.

We would like to check out keys to the school sites and have Access to the sites after school hours and on weekends.

The fire alarm testing will be finished by July 1, 2022

Thank you very much; we look forward to working with you on this project. Please let me know if you desire clarification or have further questions.

Sincerely,

*Aaron Gusel*

Aaron Gusel

President

Azuma Tech Systems, Inc.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Bernard, Kara	Long-Term LOA		Personal	Approve	04-28-22 to 06-08-22
2. Hensley, Emily	Long-Term LOA		Personal	Approve	08-17-22 to 06-14-23

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Davis, Rosanne	Cajon Park	V-30	Retirement	06-08-22
2. Inglese, Alison	Rio Seco	IV-02	Resignation	06-08-22
3. Williams, Ashley	Sycamore Canyon	VI-08	Resignation	07-22-22

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Davidson, Karina	Cajon Park	Food Service Worker I-A 20 B / 2.0 hrs #30019946	\$0.00	\$742.30	04-18-22
2. Hurrell, Ashtyn	Carlton Oaks	Instructional Assistant Special Education II 21 A / 6.0 hrs #30019634	\$0.00	\$2,226.90	04-18-22

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Jaime, Milton	Child Nutrition Services	Food Service Utility Worker 24 A / 3.75 hrs #30019859	\$0.00	\$1,611.36	04-20-22

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Abdullah, Shayan	Long-Term LOA		Personal	Approve	05-16-22 to 06-08-22

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Konold, Megan	Child Nutrition Services	Food Service Clerical Assistant	Resignation	05-20-22
2. Sorany, Ashna	Carlton Oaks	Campus Aide	Resignation	04-22-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Thill, Tracie	Sycamore Canyon	Instructional Assistant Special Education II	04-20-22

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Consent Item D.3.2.  
Prepared by Tim Larson  
May 3, 2022

Approval of Recommendation of  
Classified Non-Management  
Reclassification

**BACKGROUND:**

Each year, classified non-management employees are able to submit a Request for Reclassification to the Reclassification Committee, comprised of members of District administration and California School Employees Association (CSEA) and its Chapter 557 leadership. A request for reclassification may include reclassification on the salary schedule, a change of title, or a change to the job description.

Through the review and interview process, it has been determined that the Clerk Typist II position in the YALE Preschool has evolved and the needs of the department will be better served as a Secretary I.

If the Board approves the recommended increase in classification, the position will be reclassified to Secretary I effective July 1, 2022 in accordance with the Classified Collective Bargaining Agreement between Santee School District and California School Employees Association (CSEA) and its Chapter 557.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the reclassification of the YALE Clerk Typist II to a Secretary I effective July 1, 2022.

**FISCAL IMPACT:**

The annual increase in cost to the YALE Preschool to increase the classification will be \$817.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.

Consent Item D.3.3.  
Prepared by Tim Larson  
May 3, 2022

Approval of Santee Collaborative  
Reinvestment Plan for the Use of LEA  
Medi-Cal Funds

**BACKGROUND:**

The Santee Community Collaborative’s mission is to promote a healthier, more proactive community that builds resilient children and families.

The Santee School District participates in the LEA Medi-Cal Program. School districts participating in the program are required to annually approve a budget for the reinvestment of the funds received through the billing and reimbursement process. The law also requires that the local community collaborative develop and recommend a budget to the governing board for consideration.

On April 27, 2022, Santee Community Collaborative approved the attached budget. The majority of the proposed budget will fund the Collaborative Director.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the reinvestment plan for use of LEA Medi-Cal funds.

**FISCAL IMPACT:**

The attached Santee Community Collaborative Reinvestment Plan outlines how LEA Medi-Cal funding will be expended for the 2021-22 school year.

**STUDENT ACHIEVEMENT:**

Support services may provide a greater potential for student success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.3.

**Santee Community Collaborative  
LEA Reinvestment Plan  
2021-2022**

<b>Total Available</b>	<b>\$ 100,711.00</b>
Income from LEA Medi-cal	\$ 100,711.00
<b>Total Budgeted from LEA Medi-Cal</b>	<b>\$ 100,711.00</b>
Personnel	
Director, Community Collaborative Salary	\$ 56,050.00
Fringe	\$ 23,683.00
Supplies (office, meeting, activities, and printing)	\$ 2,482.00
Mileage	\$ 500.00
Agreements for Medi-Cal Billing 12%	\$ 13,200.00
Indirect Cost 4.76% for this year set by CDE	\$ 4,796.00

**BACKGROUND:**

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

Short-term Technology Assistants will be needed by the Technology and Communications Department for the preparation of iPads to students for the 2022 – 2023 school year.

Short-term Mover/Drivers are needed to support the District Maintenance and Operations Department in the transportation of curriculum and classroom materials across school sites as well as transporting iPads and equipment for the Technology and Communications Department.

Short-term Out-of-School Time Group Leaders will be needed to ensure student safety and engagement for summer programming.

Short-term Custodian IIs will be needed to support the District custodial teams in the deep-cleaning and routine upkeep of school sites throughout the summer months.

Short-term Food Service Worker IA and Food Service Worker III positions will be needed to support student meals during summer programming.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to eight (8) Technology Assistant positions for up to eight (8) hours per day; from June 1 – September 30, 2022
- Up to twelve (12) Mover/Driver positions for up to eight (8) hours per day; from June 1 – September 30, 2022
- Up to eight (8) Custodian II positions for up to eight (8) hours per day; from June 27 – August 23, 2022
- Up to three (3) Out-of-School Time Group Leader positions for up to eight (8) hours per day; from June 13 – August 5, 2022

- Up to one (1) Food Service Worker IA position for up to one (1) hour per day; from June 13 – August 5, 2022
- Up to one (1) Food Service Worker III position for up to three (3) hours per day; from June 13 – August 5, 2022

**FISCAL IMPACT:**

The approximate cost to employ the short-term positions are as follows:

- Technology Assistant position – approximately \$251 per position, per day
- Mover/Driver position – approximately \$201.37 per position, per day
- Custodian II position – approximately \$201.37 per position, per day
- Out-of-School Time Group Leader position – approximately \$170 per position, per day
- Food Service Worker IA position – approximately \$17.20 per position, per day
- Food Service Worker III position – approximately \$56.90 per position, per day

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.4.



## **BACKGROUND:**

In the 2021-2022 school year, Santee School District participated in the preliminary planning of the Screening to Care Initiative. The Screening to Care Initiative aims to make available behavioral health interventions for all students in 7<sup>th</sup> and 8<sup>th</sup> grade through the use of a universal screening tool, called the Social, Academic, Emotional, Behavior Risk Screener (SAEBRS).

Administration of the SAEBRS takes between one and three minutes twice per year and is accessed on the students' iPads. The SAEBRS consist of twenty questions in three areas: Social Behavior, Academic Behavior, and Emotional Behavior. The following are samples from each area:

### Social Behavioral:

- I argue with others
- I get along with my peers
- I disrupt class

### Academic Behaviors:

- I like school
- I am ready for class
- I have trouble working alone

### Emotional Behavior:

- I feel sad
- I feel nervous
- I am happy

Once the SAEBRS is administered, a federally funded outside vendor identifies areas of need for all students at the school site level. It also identifies at-risk students who don't meet the threshold of needing a formal referral to County Mental Health Services, but require additional support. The outside vendor provides cost-free interventions and resources for these students, such as on-site group counseling.

The cost of the Screening to Care initiative is \$3.00 per student for the administration of the SAEBRS universal screening tool. The interventions and resources are at no cost.

A Memorandum of Understanding will be brought forth at a future meeting for approval.

**RECOMMENDATION:**

This item is for information only. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

The cost of the universal screening tool is \$3.00 per student. This tool will be funded through supplemental the Local Control Accountability Program (LCAP) funds. Interventions and resources will be available at no cost to students and the schools.

**STUDENT ACHIEVEMENT IMPACT:**

Social, emotional, and health service programs, foster student character and personal well-being, which impacts student achievement.

**Item E. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item E.

**BACKGROUND:**

Educational research recognizes the importance of parent and community member engagement in a child’s education. Engagement comes in many forms including meetings between parents and school staff, attendance at school events, volunteering on campus, and parent education classes. During the last two years, our parents and community have experienced limited, in-person access to our school campuses. However, it is time to once again open our campuses to parents and the community for in-person, community engagement opportunities.

According to State guidance, large, outdoor events are once again allowed on school campuses with no restrictions. Eighth grade promotion ceremonies will be open for all who would like to attend and each school has planned a spring event where all families are invited to join their child on campus (e.g. lunch on the lawn, spring festival).

In addition to these events, administration encourages parents and visitors to continue supporting the schools through outdoor learning opportunities and field trips, etc.

Based on the timing of the year and a potential for increased case rates over this next month, administration recommends waiting to include volunteer work inside the classrooms until the fall. Current California Department of Public Health (CDPH) guidance indicates that volunteers in the classroom follow “school worker” guidance, which includes the vaccination of volunteers or the volunteer’s adherence to weekly testing. This guidance may change during the summer months and administration will continue to provide these updates to the Board of Education prior to including volunteers in the classrooms for the 2022-23 school year.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the encouragement of visitors on campus for outdoor events and learning opportunities and wait for the implementation of volunteers in the classrooms until Fall 2022.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report  
Prepared by Karl Christensen  
May 3, 2022

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period March 1, 2022 through March 31, 2022 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$24,727,871; cash receipts of \$7,023,315; and disbursements of \$7,070,849 are reflected for the period of March 1, through March 31, 2022 resulting in an ending cash balance of \$24,680,337 as of March 31, 2022.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

# Monthly Financial Report - March

1

## CASH REPORT FOR MARCH

	Actual	Projected*	Difference
Beginning Cash Balance as of March 1, 2022	\$24,727,871	\$20,584,447	\$ 4,143,424
<b>INCOME</b>			
A. Local Control Funding Formula			
State Aid	2,393,943	2,660,281	\$ (266,338)
Property Taxes	521,762	427,774	\$ 93,988
B. Federal Income			
Federal Funding	8,175	241,184	\$ (233,009)
C. State Income			
Lottery	-	36,062	\$ (36,062)
Other State Funding	638,422	-	\$ 638,422
EPA Funding	2,861,716	3,456,953	\$ (595,237)
D. Local Income			
Other Local Income	56,931	66,917	\$ (9,986)
Spec Ed	467,814	650,393	\$ (182,579)
E. Due to/Due from other funds	-	-	\$ -
F. Debt Proceeds	74,552	37,273	\$ 37,279
<b>TOTAL INCOME</b>	<b>\$7,023,315</b>	<b>7,576,837</b>	<b>\$ (553,522)</b>
Beginning Balance Plus Income	\$31,751,186	\$28,161,284	\$ 3,589,902
<b>DISBURSEMENTS</b>			
G. Commercial Warrants	\$ 937,243	\$ 1,399,065	\$ (461,822)
H. Salary and Benefits	6,029,468	7,323,772	\$ (1,294,304)
I. Other Outgo	104,138	155,452	\$ (51,314)
J. Interfund Transfers Out	-	-	\$ -
K. Debt Service	-	-	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$7,070,849</b>	<b>\$8,878,289</b>	<b>\$ (1,807,440)</b>
Ending Cash Balance as of March 31, 2022	\$24,680,337	\$19,282,995	\$ 5,397,342

\* Based on Cash Flow Projection at Second Interim FY 2021-22

**Budget Revisions  
Through March 31, 2022  
2021-22 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Beginning Fund Balance</b>	21,024,472	2,548,151	23,572,622
<b>Estimated Income</b>	51,479,650	37,186,865	88,666,515
<b>Estimated Expenditures</b>	50,498,096	36,583,337	87,081,433
<b>Change in Fund Balance</b>	981,554	603,528	1,585,082
<b>Projected Ending Fund Balance</b>	22,006,026	3,151,679	25,157,704
<b>Less: Restricted Program Carryovers</b>	-	3,151,679	3,151,679
<b>Less: Non-Spendable</b>			
<b>Prepaid Expenses</b>	375,869	-	375,869
<b>Revolving Cash Fund</b>	20,000	-	20,000
<b>Stores Inventory</b>	122,017	-	122,017
<b>Less: Assigned Vacation Carryover</b>	474,800	-	474,800
<b>Assigned Site Carryover Balances</b>	-	-	-
<b>Less: Economic Uncertainty Reserve</b>	2,612,443	-	2,612,443
<b>Less: Reserve for State Budget Uncertainty</b>	-	-	-
<b>Uncommitted/Unassigned/Unappropriated Fund Balance</b>	18,400,897	-	18,400,897
<b>Fund 17 Projected End of Year Balance</b>	-	-	-
<b>Projected Reserves</b>	<u>21,013,340</u>	<u>-</u>	<u>21,013,340</u>
	<u>March</u>	<u>February</u>	
<b>Projected Reserve % 2021-22<sup>1</sup></b>	24.13%	24.17%	
<b>Projected Reserve % 2022-23<sup>2</sup></b>	16.72%	16.72%	
<b>Projected Reserve % 2023-24<sup>2</sup></b>	10.37%	10.37%	

As a % of the Estimated Expense Total<sup>1</sup>

Based on Multi-Year Projection at 2nd Interim- January 2022<sup>2</sup>

Discussion and/or Action Item E.3.1. Adoption of OpenSciEd Instructional Materials for Students in Grades 6 – 8

Dr. Stephanie Pierce  
May 3, 2022

**BACKGROUND:**

In August 2021, Santee School District teachers in grade 6 - grade 8 began piloting State Board of Education approved science instructional materials. Over the past year, the pilot teacher committee has researched and analyzed two instructional programs, *Stanford SCALE* and *OpenSciEd*.

In March 2022, the pilot committee reviewed the two programs against the following criteria and determined *OpenSciEd* met or exceeded these criteria across the grade levels, grade 6 – grade 8:

- Alignment to standards
- Increase mastery of reading and writing grade level literacy standards
- Access for all learners
- Inquiry based learning with materials support
- Balance between digital and non-digital materials
- Quality of assessment and student evidence of learning
- Quality and utility as an instructional resource
- Accessibility and responsiveness

Administration followed the recommended procedures for a district-wide instructional materials adoption as identified in Administration Regulation 6161.1. Pilot committee teachers have showcased *OpenSciEd* at school sites and presented key features of the program with all 6th-8th grade teaching staff. After each school presentation, teachers voted on their preferred instructional material. Results of the district-wide vote include 84% of the eligible staff voting and 98.6% of those who voted approved *OpenSciEd* as the instructional materials for the district. The District Advisory Council also reviewed the two piloted programs and gave feedback specific to *OpenSciEd*.

This evening, Dan Prouty, Jennifer Rolf, and three members of the science pilot team will provide the Board an overview of the pilot committee process and the recommendation to adopt *OpenSciEd* instructional materials for grade 6 through grade 8 students.

**RECOMMENDATION:**

Administration recommends the adoption and purchase of grade 6 – grade 8 Common Core-aligned instructional materials, *OpenSciEd*.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.



**FISCAL IMPACT:**

The science instructional materials, OpenSciEd, will cost approximately \$350,000 to be paid for from fund 17 instructional materials set aside. Starting next year, the district will start setting aside \$10 per student for replenishment of the science kits.

**STUDENT ACHIEVEMENT IMPACT:**

Providing students and teachers with science materials aligned to Next-Generation Science Standards will increase the focus and coherence of the district's science program, grade 6 – grade 8.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.1.

Discussion and/or Action Item E.4.1.  
Prepared by Tim Larson  
May 3, 2022

## Screening to Care Initiative

### **BACKGROUND:**

In the 2021-2022 school year, Santee School District participated in the preliminary planning of the Screening to Care Initiative. The Screening to Care Initiative aims to make available behavioral health interventions for all students in 7<sup>th</sup> and 8<sup>th</sup> grade through the use of a universal screening tool, called the Social, Academic, Emotional, Behavior Risk Screener (SAEBRS).

Administration of the SAEBRS takes between one and three minutes twice per year and is accessed on the students' iPads. The SAEBRS consist of twenty questions in three areas: Social Behavior, Academic Behavior, and Emotional Behavior. The following are samples from each area:

#### Social Behavioral:

- I argue with others
- I get along with my peers
- I disrupt class

#### Academic Behaviors:

- I like school
- I am ready for class
- I have trouble working alone

#### Emotional Behavior:

- I feel sad
- I feel nervous
- I am happy

Once the SAEBRS is administered, a federally funded outside vendor identifies areas of need for all students at the school site level. It also identifies at-risk students who don't meet the threshold of needing a formal referral to County Mental Health Services, but require additional support. The outside vendor provides cost-free interventions and resources for these students, such as on-site group counseling.

The cost of the Screening to Care initiative is \$3.00 per student for the administration of the SAEBRS universal screening tool. The interventions and resources are at no cost.

A Memorandum of Understanding will be brought forth at a future meeting for approval.

**RECOMMENDATION:**

This item is for information only. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

The cost of the universal screening tool is \$3.00 per student. This tool will be funded through supplemental Local Control Accountability Program (LCAP) funds. Interventions and resources will be available at no cost to students and the schools.

**STUDENT ACHIEVEMENT IMPACT:**

Social, emotional, and health service programs, foster student character and personal well-being, which impacts student achievement.

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.

Board Policies and Bylaws Item F.1.1. Second Reading: Revised Board Policies (BP):  
Prepared by Dr. Kristin Baranski - BP 3350 – Travel Expenses  
May 3, 2022

**BACKGROUND:**

The attached revised Board Policy(ies) and/or Board Bylaws were updated to conform with recommended California School Board Association’s (CSBA) language. The first reading of the policy(ies) occurred on April 19, 2022.

**BP 3350 – Travel Expenses**

Policy updated to clarify the criteria and process for reimbursable travel expenses in accordance with CSBA recommended policy guidelines.

**RECOMMENDATION:**

Revised Board Policy 3350 – Travel Expenses, is being presented for a second reading and adoption.

**FISCAL IMPACT:**

There is no fiscal impact to the District by revising BP 3350, however, the revisions to BP 3350 clarifies which travel expenses are reimbursable by the District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

**TRAVEL EXPENSES**

The Governing Board recognizes that district employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

The Governing Board shall authorize payment for actual and necessary travel expenses incurred by any employee performing authorized services for the district, whether within or outside district boundaries. (Education Code 44032)

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling. The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity that will enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

Except for travel in San Diego County for which there are no costs for lodging, air fare, or train fare and can, therefore, be ratified, all travel for which reimbursement will be claimed shall be approved in advance by the Board.

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Board.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when district business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on district business, and other necessary incidental expenses.

The district shall not reimburse personal travel expenses including, but not limited to, ~~tips or gratuities~~, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on district-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on district business.

Except as otherwise provided, reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the

Superintendent or designee. (Education Code 44033)

The mileage allowance provided by the district for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

The Superintendent or designee shall establish a per diem allowance for meal costs incurred while traveling on district business based on the location and hours of travel. The per diem allowance shall not exceed the standard meal allowance for business-related travel prescribed for federal income tax purposes.

Any expense that exceeds the maximum rate of reimbursement established by the district shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted on a district form, within 10 working days following return from travel when possible. The form shall be accompanied by receipts and any explanation necessary to document that the expenses meet district criteria for reimbursement.

The Superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to district business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a district credit card for use while on district business. Receipts documenting the expenses incurred on a district credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a district credit card, even if the employee intends to subsequently reimburse the district for the personal charges.

When necessary, the Superintendent or designee may approve a cash advance, not to exceed the estimated out-of-pocket reimbursable expenses, to an employee authorized to travel on district business. Within 10 working days following return from travel, the employee shall submit a final accounting with all necessary supporting documentation. He/she shall refund to the district any amount of cash advance exceeding the actual approved reimbursable expenses.

*Legal Reference:*

EDUCATION CODE

*42634 Itemization of expenses*

*44016 Travel expense to employment interview*

*44032 Travel expenses*

*44033 Automobile allowance*

*44802 Student teacher's travel expenses*

*Management Resources:*

INTERNAL REVENUE SERVICE PUBLICATIONS

*Per Diem Rates (For Travel Within the Continental United States), Publication 1542*

WEB SITES

*Internal Revenue Service: <http://www.irs.gov>*

*U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>*

Policy adopted: March 3, 2009

Policy Revised: May 7, 2013; September 6, 2016;

February 18, 2020

**SANTEE SCHOOL DISTRICT**

Santee, California



**Item G. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item H. ORGANIZATIONAL BUSINESS**

**Item I. BOARD COMMUNICATION**

**Item J. CLOSED SESSION**

**Item K. RECONVENE TO PUBLIC SESSION**

**Item L. ADJOURNMENT**

Agenda Items G, H, I, J, K, and L.